

**Borough of New Stanton Council meeting  
May 6, 2010**

Council President Scott C. Sistek called the May 6, 2010 Council meeting to order at 8:10 p.m. The meeting was held at the Municipal Building, 451 North Center Avenue, New Stanton, Pennsylvania. A Prayer and the Pledge of Allegiance were recited.

Council members present were Scott C. Sistek, Wilbur Bussard, Todd Bartlow, Thomas Smith and Linda Echard. Also present Mayor Denise Smyda, Borough Solicitor John Campfield, Borough Engineer Emil Bove, and Code Enforcement Officer Melvin F. Steele, Jr. Members absent were Robert Cammarata, Sue Hood and Junior Councilwoman Wendi Wagner.

Council President apologized to all who had to wait an additional hour for the meeting to begin.

**General Business**

**A motion was made by Thomas Smith second by Linda Echard to approve paying bills in the amount of \$41,867.62.** The motion carried.

**A motion was made by Wilbur Bussard second by Thomas Smith to approve the minutes from the April 1, 2010 Council meeting.** The motion carried.

**A motion was made by Thomas Smith second by Linda Echard to approve the minutes from the April 15, 2010 Agenda meeting.** The motion carried.

Mayor Smyda said that FEMA made a change to the resolution by whiting out Paul Todd's name since he was not present at the meeting.

**A motion was made by Wilbur Bussard second by Todd Bartlow to approve the minutes from the April 30, 2010 Special meeting.** The motion carried with Councilman Thomas Smith and Councilwomen Linda Echard abstaining.

Council President announced that there was an executive session held before the meeting. It commenced at 7:02 p.m. with a motion made by Wilbur Bussard and four items were dealt with in executive session. Item one is a matter of Real Estate-Public Works/Municipal Building, item two litigation -Stanmont Plan, item three Personnel-Parking Ordinance, and item four Personnel for Public Works. Motion was made by Thomas Smith to come out of executive session at 8:06 p.m.

**Council Additions to Agenda**

Under new business there will be a motion and vote on Parking Violation Procedures, and under executive session at the bottom we will add an executive session for Personnel-Public Works.

**Taxpayer & Resident comment**

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Mr. Thomas Theis asked Council if there was anything that is going on with the Verizon Building. Council President said it will be addressed in the agenda

**Administrative Reports**

**Code Enforcement Officer**

**Melvin F. Steele, Jr.**

Mr. Steele said there were a total of 18 permits from February 17 to April 27 resulting in fees of \$2,666.10.

**Solicitor's Report**

**John Campfield**

Mr. Campfield briefed Council on the latest Development on the Stanmont Plan.

**A motion was made by Wilbur Bussard second by Todd Bartlow to authorize Mr. Campfield to prepare and file a complaint to take action regarding the fees and bonding with Edge Family Partnership and Stanmont Development.** The motion carried.

**Engineer's Report**

**Emil Bove, Bove Engineering**

Mr. Bove addressed Council about the 48" waterline that MAWC is installing from Paintersville Road to some where near the entrance to the Park. They contacted the Borough about a permit for blasting because they are running into massive rock. DEP handles the blasting permit.

Mr. Bove updated Council on the problem on Thermo Village Road and the letter he received from Morgan Excavation.

Mr. Bove stated that there was a pre-construction meeting for the 2010 Street improvement project and they will begin sometime the first or second week of June weather permitting.

Mr. Bove stated that he would be reviewing the preliminary Flood Maps, making any corrections that might be needed and sending them back.

Mr. Bove stated that the Lean-To and concrete floor are complete at the municipal garage and we have a payment for 95% of that project which is \$20,995.95. Mr. Bove explained that they shorted us 8" on the overhang of the building. They have offered to the Borough in exchange for this 8" that they shorted on the roof; would be that they are willing to install gutters and downspouts on both sides of the building.

**A motion was made by Wilbur Bussard second by Thomas Smith to substitute the gutters and downspouts on both sides of the building in exchange for the shortage of the 8" overhang on the Lean-To.** The motion carried.

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**A motion was made by Todd Bartlow second by Wilbur Bussard to pay Scottdale Builders 95% of the cost for the Lean-To and the floor in the amount of \$20,995.95. The motion carried.**

**Committee Reports**

**Finance**

**Scott C. Sistik**

Council President Scott Sistik read the following finance report for April 2010.

Checkbook	\$426,365.38
Savings	\$261,534.79
Taxes remitted	\$ 17,576.71

**Public Works**

**Wilbur Bussard**

Councilman Bussard stated we received a complaint from Subway, that during the snow removal, we knocked a little bit of the curb off and it will be taken care of.

Councilman Bussard stated that newsletter turned out great.

Councilman Bussard stated that the stone and pipe are in on Marginal Road.

Councilman Bussard asked if the tires have been removed.

**Health & Safety**

**Linda Echard**

Councilwoman Echard stated that she finally went through all of the information and spoke to Council President and if we activate this committee we will be able to save \$1,500 a year on our insurance. It will involve two employees and two members of Council. I would like to get the committee started hopefully in June.

**Reports**

**Mayor**

**Denise Smyda**

Mayor Smyda stated that the class she attended on police, the more I listened the more I think a Regional Police Force is the way to go.

Mayor Smyda said I had a request from a resident living on our section of Arona Road and that request is to have the speed limit lowered from 35 mph to 25 mph. They would like the bus company contacted to have them slow down. They would also like to have a school zone ahead placed to let people know that they are coming up on a school zone. Mr. Bove stated that he would check on the distance of signs.

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Mayor Smyda said I had a resident at 101 Edgewood Drive asked if we could fix the edge of their driveway where our plow gashed the edge of it. They say that where the gash is, it is allowing water to run down into their driveway.

**Agenda**

**New Business**

**A motion was made by Linda Echard second by Thomas Smith to purchase the Verizon building on Paintersville Road in the amount of \$230,000 contingent upon the purchase agreement on the terms and conditions and when they are acceptable to the Borough and with this that myself (Scott) and Thomas Smith would be the two contact points to determine acceptably and will be working with our Solicitor and Engineer to make sure that the purchase agreement meets all those terms and conditions. The motion carried.**

Council President asked Mr. Bove if Victor Paving has gotten back to him with a price for the Park. Mr. Bove said no I have not heard from him. Council President stated that the motion for paving the parking area at the Park will be moved to the June 3, 2010 Council meeting.

**A motion was made by Wilbur Bussard second by Todd Bartlow to accept the Keytex proposal for the savings on Street Light Program. The motion carried.**

Council had a brief discussion about hiring part-time help for the summer.

**A motion was made by Wilbur Bussard second by Todd Bartlow to hire two (2) part-time employees and if PIC has available we will go with PIC first and at \$8.00 an hour for those we have to pay. The motion carried.**

**A motion was made by Wilbur Bussard second by Thomas Smith to authorize the Personnel Committee to make the selection of the employees. The motion carried.**

**A motion was made by Thomas Smith second by Wilbur Bussard to advertise for part-time summer help for general labor. The motion carried.**

**A motion was made by Wilbur Bussard second by Thomas Smith to advertise the Community Yard Sale. The motion carried.**

**A motion was made by Wilbur Bussard second by Todd Bartlow to purchase four 48" x 48" signs for Community Events. The motion carried.**

**A motion was made by Thomas Smith second by Todd Bartlow directing Planning Commission to draft a Property Maintenance Code. The motion carried.**

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**A motion was made by Todd Bartlow second by Thomas Smith adopting the procedures for issuing and handling of parking tickets and that the Mayor is the only Public Official authorized to resolve a parking violation. The motion carried.**  
**Old Business**

**A motion was made by Wilbur Bussard second by Linda Echard to have Dave's Carpet and Window clean the office carpets for \$260.00. The motion carried.**

**A motion was made by Wilbur Bussard second by Thomas Smith to adopt as policy the Acknowledgement of Gift form. The motion carried.**

**A motion was made by Wilbur Bussard second by Thomas Smith to purchase a lawnmower from West Central Equipment LLC in the amount of \$3,299.69. The motion carried.**

**A motion was made by Thomas Smith second by Todd Bartlow to declare the old mower as surplus property worth less than \$1,000 and we are disposing of it. The motion carried.**

Council President and Council had a brief discussion on copy machines and bringing them in for demonstrations so that we can make a decision at the June 3, 2010 meeting.

Council President gave a brief report on Roberts Rules from the Pennsylvania State Association of Boroughs.

**Announcements**

1. No Committee meetings May 24<sup>th</sup> due to Agenda meeting
2. Emergency Management Seminar – WCCC May 26<sup>th</sup> RSVP by May 11, 2010
3. WCBA meeting – WM Conservation District May 27<sup>th</sup> @ 7 PM
4. Annual Community Yard Sale – June 5, 2010
5. Annual Community Picnic – August 7, 2010
6. Annual Concert in the Park (NSBA) – September 5, 2010

**Executive Session**

**Personnel Public Works**

**A motion was made by Todd Bartlow to enter into executive session at 9:50 p.m.**

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**A motion was made by Wilbur Bussard to come out of executive session at 10:06 p.m.**

**A motion was made by Todd Bartlow to adjourn the meeting at 10:06 p.m.**

Respectfully submitted

*Mary Ann Roll*

Mary Ann Roll  
Secretary