

***Borough of New Stanton Council meeting  
June 2, 2011***

Council President Scott C. Sistik called the June 2, 2011 Council meeting to order at 7:00 p.m. The meeting was held at the Municipal Building, 451 North Center Avenue, New Stanton, Pennsylvania. A Prayer and the Pledge of Allegiance were recited.

Council members present were Scott C. Sistik, Wilbur Bussard, Brandon Clawson, Sue Hood, and Thomas Smith. Also present Mayor Denise Smyda, Borough Solicitor John Campfield, Borough Engineer Emil Bove of Bove Engineering, and Code Enforcement Officer Melvin F. Steele. Linda Echard, and Todd Bartlow were absent.

***Approval of bills***

**Wilbur Bussard made a motion second by Thomas Smith to approve paying bills in the amount of \$17,170.31.** The motion carried.

***Approval of Minutes***

**Thomas Smith made a motion second by Wilbur Bussard to approve the minutes from the May 5, 2011 council meeting.** The motion carried.

**Thomas Smith made a motion second by Brandon Clawson to approve the minutes from the May 18, 2011 special workshop meeting.** The motion carried with Wilbur Bussard and Sue Hood abstaining.

**Thomas Smith made a motion second by Wilbur Bussard to approve the minutes from the May 23, 2011 agenda meeting.** The motion carried with Sue Hood and Brandon Clawson abstaining.

**Thomas Smith made a motion second by Sue Hood to approve the minutes from the May 5, 2011 Public Hearing.** The motion carried with Brandon Clawson abstaining.

***Council additions to agenda***

Council President Scott Sistik added under new business an approval of an addendum to the Comcast agreement and item number 2 that is currently under old business will be moved to executive session for Litigation and Personnel for Policies.

Councilman Thomas Smith stated that he would like to add under executive session Personnel and Public Works.

***Public Comment***

Ms. Shaw addressed Council about a situation that she has concerning her property behind Chanticleer. Ms. Shaw gave the Borough permission to enter her property.

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*Reports*

*Code Enforcement*

*Melvin F. Steele, Jr.*

Mr. Steele stated that there were five (5) permits for May resulting in fees of \$250.00.

*Solicitor*

*John Campfield*

Mr. Campfield stated that he received the AIA contract from Mr. Snyder of Design 3 Architect for review and comment.

*Bove Engineering*

*Emil Bove*

Mr. Bove stated that I was asked to prepare a preliminary cost estimate on some roadways for 2011 street project. There was some discussion about the roads that were chosen and they are as follows; Marginal Road, Pine Drive, Melrose Drive, and additional recommended work on North Center Avenue.

**Wilbur Bussard made a motion second by Sue Hood to authorize Emil to prepare and advertise the road projects for 2011 which will be a single seal coat on Marginal Road, Pine Drive as Emil as specked out, the fire department section in front of the building to put it out for bid with a bid opening July 14, 2011.** The motion carried.

*Committee Reports*

*Finance*

*Scott C. Sistik*

Council President read the following financial report for May.

Checkbook balance	\$260,766.50
Savings	\$299,648.69
Taxes	\$114,785.21

*Public Works*

*Wilbur Bussard*

Councilman Bussard stated that the benches and the bulletin board are installed at the Park. The storage unit that is being built is approximately 24x30x12.

**Brandon Clawson made a motion second by Sue Hood to transfer \$2,000 to the Recreation Board.** The motion carried.

Assistant Secretary Anita Hoffman mentioned about putting up another pavilion and how that could be done is by the Recreation Board selling tickets. Councilman Bussard stated that right now they have their hands full. Ms. Hoffman stated that she did not me right now.

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Mr. Steele stated that Councilman Smith asked me to evaluate our winter equipment. The only piece of winter equipment that will need replaced is the auger unit on truck number 2.

***Parks & Recreation***

***Sue Hood***

Councilwoman Hood stated that as far as the picnic goes, I understand that we are going to do the meats and corn, the Recreation Board is doing side dishes and desserts. There will be no more covered dishes. Councilman Bussard asked Kelly Moore of the Fire Department if they would do the drinks and Kelly said sure.

***C.O.G.***

***Mayor Denise Smyda***

Mayor Smyda stated that she had to work late and never made the meeting. I did attend the Westmoreland County Boroughs Association meeting and we had a speaker who talked about different ways of getting rid of water on your streets and different materials that could be used. He was a very good speaker.

***Reports***

***Mayor***

***Denise Smyda***

Mayor Smyda stated that she received her application for Mayor's Association, Boroughs of Pennsylvania, \$55.00 membership dues for 2012.

Mayor Smyda stated that we received a thank you card from the Seniors for the donation.

Mayor Smyda stated that we have an issue with handicapped parking. We have a request for a third spot in the same building. Councilman Smith stated that those applying for the handicapped parking space feel that since they paid a fee they feel that the handicapped parking spot is theirs. There was some discussion about handicapped parking and our ordinance.

Mayor Smyda stated that someone asked if there was an ordinance on dogs defecating on public property and I told them yes we have an ordinance that deals with that situation.

***Agenda***

***Old Business***

There were no applications for the Vacancy Board, Alternate Delegate to the Westmoreland County Tax Collection Committee and there were no applications for the Recreation Board.

***New Business***

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**Thomas Smith made a motion second by Wilbur Bussard to send Melvin Steele to a roadside tree maintenance class June, 7, 2011. The motion carried.**

**Sue Hood made a motion second by Brandon Clawson to send Melvin Steele to a signage class June 9, 2011. The motion carried.**

**Wilbur Bussard made a motion second by Brandon Clawson to make a \$300 donation to the Five Star Trail Poker Run. The motion carried.**

Mr. Campfield explained the addendum to the Cable Ordinance.

**Thomas Smith made a motion second by Brandon Clawson to advertise Liquidated Damages Schedule as an addendum to the Cable Ordinance. The motion carried.**

*Announcements*

**Community Yard Sale – Saturday, June 4, 2011  
Community Picnic & Parade – Saturday, August 6, 2011  
Halloween Trick or Treat – Monday, October 31, 2011  
Veteran’s Day Celebration – NS Borough Bldg. at 11:00 a.m.  
Children’s Christmas Party – NS VFD – December 3 or 4 – Time TBD**

*Executive Session*

*Litigation – Chanticleer  
Personnel – Employee Policies  
Personnel – Public Works*

**Thomas Smith made a motion to go into executive session at 8:29 p.m.**

**Sue Hood made a motion to come out of executive session at 9:44 p.m.**

**Wilbur Bussard made a motion second by Brandon Clawson that two letters need to be sent to the Developer of the Chanticleer Development, one based on the bond reduction and the other for the request of the acceptance of streets in Phase I and II. The motion carried.**

**Brandon Clawson made a motion to adjourn the meeting at 9:45 p.m.**

Respectfully submitted,

*Mary Ann Roll*

Mary Ann Roll  
Secretary