

**Borough of New Stanton Council meeting  
December 2, 2010**

Council President Scott C. Sistik called the December 2, 2010 Council meeting to order at 7:00 p.m. The meeting was held at the Municipal Building, 451 North Center Avenue, New Stanton, Pennsylvania. A Prayer and the Pledge of Allegiance were recited.

Members present were Scott C. Sistik, Wilbur Bussard, Todd Bartlow, Brandon Clawson, Sue Hood, Thomas Smith, Linda Echard, Jr. Councilpersons Natalie Lucas, and James Trout. Also present Mayor Denise Smyda, Borough Solicitor John Campfield, Borough Engineer Emil Bove, and Code Enforcement Officer Melvin F. Steele, Jr.

**A motion was made by Sue Hood second by Wilbur Bussard to approve paying bills in the amount of \$18,446.82.** The motion carried.

**A motion was made by Thomas Smith second by Linda Echard to approve the minutes from the November 4, 2010 Council meeting.** The motion carried.

**A motion was made by Wilbur Bussard second by Todd Bartlow to approve the minutes from the November 18, 2010 Agenda meeting.** The motion carried with Sue Hood abstaining.

**Council additions to Agenda**

There were no additions to the Agenda.

**Public Comment**

Mr. James Fox thanked Council for extending the waterline on Broadview Road. They used it this morning for a house fire.

Dr. Mack asked Mr. Campfield if anything has been sent to Conley's and to the people using the property by St. Mark's Church as a supply yard.

Mr. Campfield stated that a letter has been drafted and will be sent out to Mr. Conley. Mr. Steele said the equipment that is sitting on the property next to St. Mark's Church will soon be gone because they are finished with the job.

**Reports**

**Administrative**

**Code Enforcement**

**Melvin F. Steele, Jr.**

Mr. Steele stated that there were four (4) permits issued for a total in fees of \$910.00. Mr. Fry has been sent a letter and I am waiting for a response.

**Borough of New Stanton Council meeting  
December 2, 2010**

Mr. Steele asked if everyone saw the article in the paper on signage; I think we need to initiate a program to set aside money to purchase the signs so that we meet the mandate. There was some discussion about the signs and the mandate on the signs.

**Solicitor**

**John Campfield**

Mr. Campfield stated that the Verizon closing is Monday, December 6, 2010 at 11:30 p.m. and we have one more thing to come through and that is from HTMA.

Mr. Campfield stated that he sent a report down on Bahubali subdivision and the same with the Shaw proposed subdivision.

Mr. Campfield stated that we need to get in this month what will hopefully be considered file draft form of a Flood Plain Management Ordinance to send to DCED before the end of the year. I suggest at your next meeting you need to be in a position to make decisions.

**Engineer**

**Emil Bove**

Mr. Bove stated that if you are going to discuss the Flood Plain Ordinance at the next meeting, my brother said he would be available to attend to answer any questions.

Mr. Bove stated that we have been working on the Flood Maps showing the tax parcels that are situated in the Flood Zones. I have been working with the County also on this and it seems like with their GIS already in place that it would be very helpful to do New Stanton as well. What I am requesting and what they had requested is that Council would send them a letter or I could take it with me allowing the GIS Department to release tax map parcel information to Bove Engineering so that we can complete this map.

**A motion was made by Wilbur Bussard second by Sue Hood to send a letter to the GIS Department giving them permission to release tax map parcel information to Bove Engineering so that they can complete the Flood Plain Maps. The motion carried.**

**Committee Reports**

**Finance**

**Scott C. Sistek**

Council President and Financial Chairman Scott C. Sistek read the following financial report for November 2010.

Checkbook	\$491,856.51
Savings	\$222,996.45
Taxes	\$ 46,553.81

**Borough of New Stanton Council meeting  
December 2, 2010**

**Public Works**

**Wilbur Bussard**

Councilman Bussard stated last meeting we purchased a spinner for the truck and the spinners that they have now do not meet what we have so they are going to have try and locate a unit that matches or fabricate one. The other issue is the plow mounts for the number two truck need to be replaced, they come in a kit and the kit runs \$500. To have the kit installed is going to be anywhere from \$40.00 to \$100 labor. It is something we need and has to be done.

**A motion was made by Wilbur Bussard second by Todd Bartlow to buy the plow mount kit and have it installed for \$640. The motion carried.**

Councilman Bussard stated that the Maypole and tether ball poles are up and the forms are constructed for the benches and the post holes for the billboard are marked. There was some talk about grill work tables but we can discuss that at a later time.

**Workplace Safety/Health & Safety**

**Linda Echard**

Councilwoman Echard stated that on November 22, 2010, the Borough Secretary and I reviewed the application, filled it out and sent it in. We received a response and if Mary Ann, Wilbur, Mel and I attend a training on December 7, 2010 along with our revisions we might still make the deadline for the possible discount on our Workers Compensation for 2011. We had our brief meeting with Mel and the First Quarter Inspections have been completed.

Councilman Bussard stated that I would like to personally thank Linda; she worked hard on this committee and through her leadership that is what made it happen.

**Fire Department**

**Thomas Smith**

Councilman Smith stated that there was no meeting yet because their meetings are the first Monday of each month.

**Recreation Board**

**Thomas Smith**

Councilman Smith stated that the meeting was November 11, 2010 they discussed the Christmas Party for the Children. They are having a Night at the Races; January 15, 2011, doors open at 5:30 p.m. with the first race starting at 6:30 p.m. I did let them know that when they get people on the Board, they need to get security clearances done. They thought Mary Ann should do this and I spoke to Mary Ann and she informed me that they just bought a laptop computer, why can't they do them and get her the report.

Councilman Smith stated that they need people on the Board and if they cannot find anyone from New Stanton; they see no problem with taking what they feel is qualified people from Youngwood or Hunker to be on the Board. Council President stated that there are provisions in the Ordinance and that is how it has to be done.

**Borough of New Stanton Council meeting  
December 2, 2010**

Councilman Smith stated that they need office space and storage space and talked about putting a second floor on the concession stand but that cannot be done because it needs to be handicap accessible. They also asked why they were not told about the break-in at the concession stand and the next thing they brought up was about a grant to be used for the field. Council President said we have no grants currently active or pending. Councilman Smith stated that field across the creek; they told me that the Turnpike donated poles for lights for the field. Councilman Bussard said they are gone. Mr. Steele stated that they were determined by a previous Recreation Board to be to short. Councilman Smith stated that they would like to know if the Borough would be Okay if they went out and solicit funds for access to the field across the creek.

Councilman Smith said the link to the Borough website they would like to know how to get on it. The assistant secretary stated that this was brought up before and I need the information that they would like to have on the website. Council President said that they need to give us the information to put on the website. Councilman Clawson asked Councilman Smith to ask the Recreation Board to come to the agenda meeting on December 16, 2010.

Mayor Denise Smyda asked if we could list on our website who the tax collectors are and what tax they collect.

**Mayor**

**Denise Smyda**

Mayor Smyda stated that she had just a couple of things and they were more questions then actually a report. I know that there was no snow this morning except what we had received and was crusted over and my question is when are we going to start the 5:00 a.m. time for snow removal? The only reason I am asking is because of the accident that happened with the bus. Mr. Steele said he will start the guys at 5:00 a.m. when needed. Mayor Smyda stated in reference to Chanticleer they are almost 100% built is there a process we go through or do they have to contact us to start the process for taking over the streets. Mr. Bove stated that we met with them and they were told what they needed to do. There was some discussion about what is needed to take over the roads in Chanticleer.

Mayor Smyda stated that on November 3, 2009, the people elected me to this office and I have spent a little over a year in this office and I have met a lot of residents in the neighborhoods and a lot of people that are in different positions in Government. I have been learning a lot and have enjoyed the time working with all of you and meeting all the people in the Borough and I thank you.

**Agenda**

**Old Business**

There were no applicants for the Vacancy Board so therefore it will be moved to the first meeting in January 2011.

**Borough of New Stanton Council meeting  
December 2, 2010**

After a brief discussion on the office cleaning Council made a decision.

**A motion was made by Wilbur Bussard second by Thomas Smith to have Anita and Mary Ann put in writing what has to be done weekly and monthly give to the ladies and have them send in sealed quotes. The motion carried.**

Park Security was moved to the first meeting in January in 2011.

**A motion was made by Wilbur Bussard second by Todd Bartlow to adopt the 2011 budget with amendments in the amount of \$903,395.00. The motion carried.**

**A motion was made by Todd Bartlow second by Brandon Clawson to adopt a 2011 Liquid Fuels budget in the amount of \$55,323.17. The motion carried.**

**A motion was made by Wilbur Bussard second by Brandon Clawson to adopt Ordinance 2010-236 establishing a tax rate for 2011. The motion carried.**

**New Business**

**A motion was made by Thomas Smith second by Linda Echard to release money from the General Fund in the amount of \$210,000.00 to complete the purchase of Verizon Building. The motion carried.**

**A motion was made by Sue Hood second by Thomas Smith to release funds from the General Fund to complete the closing on the Verizon Building. The motion carried.**

**A motion was made by Wilbur Bussard second by Todd Bartlow to donate \$250 to the Youngwood Branch of the Greensburg/Hempfield Library. The motion carried.**

**A motion was made by Thomas Smith second by Linda Echard to advertise the meeting calendar for 2011. The motion carried.**

**A motion was made by Thomas Smith second by Wilbur Bussard to donate \$500 to the Veteran's Affairs Van Driver Fund. The motion carried.**

**A motion was made by Thomas Smith second by Brandon Clawson to accept the resignation of Brian Elliott from the Recreation Board. The motion carried.**

**A motion was made by Thomas Smith second by Brandon Clawson to table the purchase of a speaker system until the next meeting. The motion carried.**

**A motion was made by Sue Hood second by Wilbur Bussard to accept the resignation of John Rhoades effective December 16, 2010. The motion carried.**

**Announcements**

**Borough of New Stanton Council meeting  
December 2, 2010**

Children's Christmas Party – New Stanton VFD-December 5, 2010 – 2 – 4:30 PM  
Borough Christmas Party – Time & Place to TBD – December 17, 2010

**A motion was made by Sue Hood to go into executive session at 8:42 p.m.**

**Executive Session**

**Litigation – Residential Solid Waste Bids  
Personnel – Administration & Public Works**

**A motion was made by Brandon Clawson to come out of executive session at 9:50 p.m.**

**A motion was made by Thomas Smith second by Wilbur Bussard to approve a new employee health care plan through 1<sup>st</sup> Commonwealth banking switching plans from MEIT to the HSA 1250/100 plan; we will be paying 100% of the individual rates for all employees, the Borough will pay 70% of the individual plus spouse rate less the individual rate for spouse for the one employee that is currently covered. The Borough will pay \$1,250 deductible for each employee only spouse must pay their own deductible there will be no refunds or payouts of unused deductibles. The opt in, opt out window will always be open for a life event. The motion carried.**

Council President stated that at the November 18, 2010 Agenda meeting there was a motion made by Thomas Smith second by Wilbur Bussard to award the Residential Solid Waste removal contract to Big's Sanitation with a bid of \$287,126.40 contingent upon our Solicitor's review with Allied Waste with a bid of \$296,228.16 as a backup and that motion carried. Upon review by our Solicitor, Big's Sanitation failed in three areas; failure to provide a certificate of disposal of recycling materials, to provide a disposal certificate for solid waste and a proposal to collect the recycling materials. With this in mind Council has made the determination to award the bid to Allied Waste in the amount of \$296,228.16.

**A motion was made by Thomas Smith second by Brandon Clawson to award the Residential Solid Waste Services contract to Allied Waste Services. The motion carried.**

**A motion was made by Thomas Smith to adjourn the meeting at 9:55 p.m.**

**Respectfully submitted;**

*Mary Ann Roll*

**Mary Ann Roll  
Secretary**