

**Borough of New Stanton Council meeting
April 14, 2011**

Council President Scott C. Sistek called the April 14, 2011 Council meeting to order at 7:00 p.m. The meeting was held at the Municipal Building, 451 North Center Avenue, New Stanton, Pennsylvania. A Prayer and the Pledge of Allegiance were recited.

Council members present were Scott C. Sistek, Wilbur Bussard, Todd Bartlow, Brandon Clawson, Sue Hood, Thomas Smith and Linda Echard. Also present Mayor Denise Smyda, Borough Solicitor John Campfield, Borough Engineer Emil Bove of Bove Engineering, and Junior Councilperson Natalie Lucas. Code Enforcement Officer Melvin F. Steele arrived late. Junior Councilperson James Trout was absent.

Approval of bills

A motion was made by Wilbur Bussard second by Sue Hood to pay bills in the amount of \$23,703.99. The motion carried.

Approval of minutes

A motion was made by Thomas Smith second by Todd Bartlow to approve the minutes from the March 3, 2011 Council meeting. The motion carried with Sue Hood abstaining.

A motion was made by Linda Echard second by Thomas Smith to approve the minutes from the March 17, 2011 Agenda meeting. The motion carried.

Council additions to Agenda

Council President read the following additions to the Agenda.
New Business: M/V PA Cleanways membership - \$25.00, M/V Recreation Board Resignation, Open quotes on restroom doors and Marcellus Shell ordinance.

Executive Session: Litigation - Chanticleer Development.

Councilwoman Echard asked if someone would report on the Conference. Council President said I will have it on the agenda for May 5, 2011.

Mayor Smyda asked that an M/V be put on to have Mr. Campfield do an Ordinance on burning in the Borough. Council President said we will put that under Old Business an M/V on burning ordinance

Public Comment

There was no public comment.

**Borough of New Stanton Council meeting
April 14, 2011**

Administrative Reports

Code Enforcement Officer

Melvin F. Steele, Jr.

Council President stated that Mr. Steele may not be here this evening due to a family emergency. Everyone on Council has a copy of his report.

Solicitor

John Campfield

Mr. Campfield brought Council up to date on the Trotwood Manor Tax Appeal.

Mr. Campfield stated that Council will need to hold a Public Hearing on the Campy's Pizza Liquor License transfer.

A motion was made by Wilbur Bussard second by Todd Bartlow to hold a Public Hearing on the Schultz Grimes Inc. Liquor License Transfer on May 5, 2011 at 6:30 p.m. with the Council meeting to immediately follow. The motion carried.

Mr. Campfield stated that the next item is the Peppertree Inn Liquor License. This is not a transfer, and this is just information sent to you about the application and you can comment to the Liquor Control Board if you wish.

Mr. Campfield stated that the next item deals with Statler Billboards. Attorney Hewitt addressed Council with information on the Billboards. There was a lengthy discussion on the requirements and Mr. Campfield stated that Planning Commission may want to review the sign overlay district.

A motion was made by Wilbur Bussard second by Brandon Clawson to send the sign overlay district ordinance back to the Planning Commission for review and possible changes. The motion carried.

Borough Engineer

Emil Bove

Mr. Bove addressed Council with some information after speaking with some contractors about a joint 2011 road project with Youngwood Borough.

Mr. Bove stated that Councilman Bussard had asked us to calculate the total mileage of the Borough's roadway system. We used the Liquid Fuels map added a road and we are going to have to go over this with Penn Dot. We are coming up with a little over 14 miles of roadway. Penn Dot has approximately 13 miles.

Mr. Bove stated that we prepared a map for Mel to take out in the field to start taking inventory of signs and so forth.

**Borough of New Stanton Council meeting
April 14, 2011**

Finance

Scott C. Sistik

Council President read the following financial report for March 2011.

| | |
|-----------|--------------|
| Checkbook | \$221,212.26 |
| Savings | \$218,129.34 |
| Taxes | \$ 62,912.53 |

Personnel

Todd Bartlow

Councilman Bartlow stated that the committee has been interviewing applicants for the Park maintenance position and we believe we have found some successful candidates. Mayor Smyda asked if the Personnel Committee has discussed the Code of Conduct. Councilman Bartlow stated that they did not discuss it when they had the interviews.

Public Works

Wilbur Bussard

Councilman Bussard stated that we have been trying to get things done at the Park but the weather has not been cooperating. They have been keeping busy and getting other things done.

Workplace Safety

Linda Echard

Councilwoman Echard stated that we had our meeting prior to this meeting and we talked about potential training for summer time employees. When we consider workplace safety doing a review of the Borough office, it was discovered that we do not have smoke detectors and perhaps some other important things that might have been overlooked. We also find the need to taken into consideration safety clothing and equipment.

Recreation Board

Thomas Smith

Councilman Smith stated to add to Pubic Works, they did a lot of work at the Park. The fence is up the Volleyball nets are up and the bulletin board is up.

Councilman Smith stated that the Recreation Board meeting was last month on the 23rd. The Easter Egg Hunt is April 17, 2011 at the Fire Hall from 2:00 p.m. to 4:00 p.m. Baseball starts April 23, 2011. Anyone wanting to Sponsor please contact the Recreation Board.

Fire Department

Thomas Smith

Councilman Smith stated that the Fire Department meeting was April 4th.

**Borough of New Stanton Council meeting
April 14, 2011**

There were 25 fire calls, 7 firefighters per call for a total of 151.03 hours. They asked if the Borough is still interested in going in on the purchase of an electronic sign, they are still considering it. They also asked about having the section outside the main door paved when the Borough has the road projects done this year if it is possible. Council had a brief discussion on hydrant markers and Councilman Smith asked who would be responsible for purchasing and installing the hydrant markers.

Councilman Bartlow stated that there is a club at the school and they were wondering if there was anything at the Park they could do for one day. They worked down there last year and would like to do work down there again this year. They need the community service. Council said check with Mel.

C. O. G.

Denise Smyda

Mayor Smyda stated that the February meeting was cancelled and the next meeting is at the end of May.

Executive Reports

Mayor

Denise Smyda

Mayor Smyda stated that the Code of Conduct was given to everyone and I hoped that the Personnel Committee would have had a meeting to discuss it so that it can be voted on.

Mayor Smyda stated that the girls printed up a copy of the burn permit. Overall it looks pretty good. The Fire Department was happy with it.

Agenda

Old Business

There were no applications for the Vacancy Board.

The motion and vote on the Employee Policies and Responsibilities was moved to the May 5, 2011 Council meeting.

Council had a lengthy discussion on the burning ordinance.

A motion was made by Todd Bartlow second by Sue Hood to table the burning ordinance for further review. The motion carried.

New Business

A motion was made by Sue Hood second by Brandon Clawson to approve Resolution #2011-722 Act 44 Compliance with the pension. The motion carried.

**Borough of New Stanton Council meeting
April 14, 2011**

A motion was made by Todd Bartlow second by Wilbur Bussard to approve Resolution #2011-723 disposal of public records. The motion carried.

There was a lengthy discussion on the Architects' Proposals for the new Public Works/Municipal building. Council decided to call each Architect and have them meet with Mr. Stack and the Building Renovation Committee which consist of Todd Bartlow, Denise Smyda, Wilbur Bussard and Scott C. Sistek.

There was a brief discussion on the attempted break-in at the Concession stand.

A motion was made by Thomas Smith second by Linda Echard to send Anita and Mary Ann to an Appreciation Luncheon. The motion carried.

A motion was made by Sue Hood second by Thomas Smith to send a \$25 membership fee to the Westmoreland Cleanways. The motion carried.

A motion was made by Wilbur Bussard second by Thomas Smith to accept Julie Showman's resignation from the Recreation Board. The motion carried.

Council President opened and read the quotes on the installation of doors on the restroom at the Park. They are as follows.

| | |
|--------------------------|------------|
| Westmoreland Lock & Safe | \$3,540.00 |
| Barcus Construction | \$5,038.00 |
| Polansky Construction | \$2,520.00 |
| Mark Mills | \$4,790.00 |

A motion was made by Wilbur Bussard second by Linda Echard to award the installation of doors on the restroom at the Park to Polansky Construction. The motion carried.

There was a brief discussion on Marcellus Shale drilling.

A motion was made by Wilbur Bussard second by Brandon Clawson to have Mr. Campfield prepare an Ordinance on Marcellus Shale drilling. The motion carried.

Announcements

Tim Krieger Legislative Breakfast- April 16, 2011 at 9:00 a.m.
Easter Egg Hunt – April 17 at New Stanton VFD from 2:00 p.m. to 4:00 p.m.
WCBA Annual Banquet at Lakeview – April 29, 2011 at 6:00 p.m.
Ethics Forms due May 1
Halloween Trick or Treat – Monday, October 31 – Time to be determined
Veteran's Day Celebration – New Stanton Borough Building at 11:00 a.m.

**Borough of New Stanton Council meeting
April 14, 2011**

Children's Christmas Party – New Stanton VFD – December 3 or 4 – time to be determined

Executive Session

Litigation – Chanticleer Development

A motion was made by Wilbur Bussard to go into executive session at 10:11 p.m.

A motion was made by Wilbur Bussard to come out of executive session at 10:43 p.m.

A motion was made by Brandon Clawson second by Thomas Smith to authorize Emil Bove to conduct an inspection and prepare a report to Council with regard to True Line's request to do the top coat paving and for release of a portion of the bond money for Phase III and IV. The motion carried.

A motion was made by Brandon Clawson second by Thomas Smith to authorize Emil Bove to determine all of the work that needs to be done to complete Phases I and II and the remaining work if any to complete Phases III and IV. The motion carried.

A motion was made by Todd Bartlow to adjourn the meeting at 10:45 p.m.

Respectfully submitted,

Mary Ann Roll

Mary Ann Roll

Secretary