

**New Stanton Borough Council meeting
September 1, 2011**

Council President Scott C. Sistek called the September 1, 2011 Council meeting to order at 7:00 p.m. The meeting was held at the Municipal Building, 451 North Center Avenue, New Stanton, Pennsylvania. A Prayer and the Pledge of Allegiance were recited.

Council members present were Scott C. Sistek, Todd Bartlow, Brandon Clawson, Sue Hood, Thomas Smith and Linda Echard. Also present Borough Solicitor John Campfield, Borough Engineer Emil Bove of Bove Engineering, and Code Enforcement Officer Melvin F. Steele. Mayor Denise Smyda and Wilbur Bussard were absent. Todd Bartlow arrived at 8:15 p.m. and Sue Hood left the meeting at 8:30 p.m.

Approval of bills

Sue Hood made a motion second by Thomas Smith to approve paying bills in the amount of \$9,797.35. The motion carried.

Approval of Minutes

Thomas Smith made a motion second by Brandon Clawson to approve the minutes from the August 17, 2011 Council meeting. Motion carried with Sue Hood and Linda Echard abstaining.

Public Comment

Mrs. Morgan addressed Council about a mistake on the bill list.

Reports

Administrative

Code Enforcement Officer

Melvin F. Steele, Jr.

Mr. Steele reported that there were three (3) permits given in the month of August resulting in fees of \$130.00.

Solicitor

John Campfield

Mr. Campfield addressed Council about the handicapped parking ordinance. Mr. Campfield stated that the Borough is not required to provide handicapped parking spaces. There was some discussion about handicapped parking spaces.

Thomas Smith made a motion second by Brandon Clawson to put in six (6) handicapped parking spaces. The motion carried.

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Engineer

**Bove Engineering
Emil Bove**

Mr. Bove addressed Council about the 2011 road projects and that they should be getting started around the third week of September weather permitting.

Council Committees

Finance

Scott C. Sistek

Council President Scott C. Sistek read the following financial report for August 2011.

Checkbook	\$275,460.69
Savings	\$298,000.64
Taxes	\$ 59,358.22

Buildings & Real Estate

Brandon Clawson

Councilman Clawson stated that he looked at the two quotes that we received for the security system at the Park and my concern is, is it our responsibility to check the system everyday or is it Ramparts? Mr. Steele stated that we would have to have a policy that we check the system everyday. There are measures that you can take but that doesn't mean that they would work either to protect the system.

Workplace Safety

Linda Echard

Councilwoman Echard stated that we had our meeting this evening and we discussed the fact that Mel performed the quarterly inspection on August 16, 2011 and everything seemed to be good. There was one concern that was brought up to the committee and that is the fact, in the new building the flammables are too close to the welding table and Mel will be addressing that. We continue to search for flagger courses for our employees and so far we have not been able to locate something local. We talked about some protocol needs pertaining to Workmen's Compensation and what the protocol should be.

Councilwoman Echard stated that given the fact that we recently had an earthquake tremor in Pennsylvania, I distributed earthquake safety information so that our employees can read up on it and know where the safest places would be.

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Parks & Recreation

Sue Hood

Councilwoman Hood stated that we had some vandalism at the Park. I spoke to Mel and told him to do what he needed to do to get the Park in order for the rentals. Mr. Steele stated that we rented a zero turn mower. There was some discussion about purchasing another mower.

Fire Department

Thomas Smith

Councilman Smith stated that the meeting will be September 12, 2011. The fire department is selling a \$1,400.00 cash prize ticket at \$2.00 a ticket that goes off on October 22, 2011. The hydrant markers are in. Brandon Todd stated that the next BBQ will be September 25, 2011.

Public Works

Wilbur Bussard

Since Councilman Bussard was not in attendance, Council President stated that there is a chainsaw safety class at the end of the month. Mr. Steele stated that he and Gary has already attending a chainsaw safety class and that Bill should attend.

Thomas Smith made a motion second by Brandon Clawson to send Bill Lilley to a two day chainsaw safety class, September 29th and 30th at the 12th Congressional District in Blairsville. The motion carried.

Executive Reports

Council President

Scott C. Sistik

Council President stated that the Tax Collector has given us a form if we would like to place an ad in the Pennsylvania State Tax Collectors Association Convention Booklet.

Sue Hood made a motion second by Todd Bartlow to place a ¼ page ad in the Pennsylvania State Tax Collectors Association Convention Booklet. The motion carried.

Council President stated that the PSAB Fall Leadership Conference will be held October 21 through October 23, 2011 at the Nittany Lion Inn in State College.

Council President Sistik stated that we are looking for a Junior Councilperson. If anyone knows of a Junior or Senior in High School that is a resident of New Stanton and would be interested please let us know.

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Agenda

Old Business

Deck Quotes

Council President opened the two quotes. Unfortunately the one from Mr. Mills is not a quote. The quote from Polansky Construction is \$6,850.00. There was a discussion about the deck.

Thomas Smith made a motion second by Brandon Clawson to table the quote for deck project until the next meeting. The motion carried.

New Business

Council President Scott C. Sistek opened and read the bids for the reconstruction of School Street. As a reminder, we were awarded \$103,000.00 from the Westmoreland County Development Block Grant Program.

Name	Bid Amount	Bond
Derry Construction	118,283.00	y
El Grande Industries	111,538.00	y
A. Folino Construction	101,359.50	y
Victor Paving & Construction, Inc	did not submit a bid	
Donegal Construction	109,558.50	y
I A Construction	150,333.50	y

Linda Echard made a motion second by Thomas Smith to award the School Street project to A. Folino Construction, Inc. with a bid of \$101,359.50 contingent upon review of the contract by our Solicitor, Engineer and approval of the County and Donegal Construction with a bid of \$109,558.50 as a back up with the same contingencies. The motion carried.

Announcements

WCBA Meeting – September 29 @ 7:00 P M @ the Barn
Halloween Trick or Treat – Monday October 31 – Time TBD

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Veteran's Day Celebration – NS Boro Bldg. @ 11:00 A M
Children's Christmas Party – NS VFD – December 3 or 4 – Time TBD
Final BBQ – NS VFD – September 25, 2011

Councilman Smith asked about the security system. There was more discussion about the security system for the new building and the Park.

Councilman Smith asked about the guys working at the Park. There was some discussion about the two part-time Park employees.

Executive Session

Personnel – Public Works

Todd Bartlow made a motion to go into executive session at 9:28 p.m.

Brandon Clawson made a motion to come out of executive session at 11:02 p.m.

Respectfully submitted

Mary Ann Roll

Mary Ann Roll

Secretary