

*Borough of New Stanton Council meeting
August 17, 2011*

Council President Scott C. Sistek called the August 17, 2011 Council meeting to order at 7:00 p.m. The meeting was held at the Municipal Building, 451 North Center Avenue, New Stanton, Pennsylvania. A Prayer and the Pledge of Allegiance were recited.

Council members present were Scott C. Sistek, Wilbur Bussard, Todd Bartlow, Brandon Clawson, and Thomas Smith. Also present Mayor Denise Smyda, Borough Engineer Emil Bove of Bove Engineering, and Code Enforcement Officer Melvin F. Steele. Councilwoman Linda Echard, Sue Hood and Borough Solicitor John Campfield were absent.

Approval of bills

Thomas Smith made a motion second by Wilbur Bussard to approve paying bills in the amount of \$22,045.17. The motion carried.

Approval of Minutes

Thomas Smith made a motion second by Wilbur Bussard to approve the minutes from the July 14, 2011 Council meeting. Motion carried with Todd Bartlow abstaining.

Thomas Smith made a motion second by Brandon Clawson to approve the minutes from the July 28, 2011 Special meeting. Motion carried with Scott Sistek abstaining.

Council Additions to the Agenda

Council President added the purchase of rat bait to the agenda under new business.

Audience Comment

Mr. Philip Keilbach addressed Council about the sewer project on Broadview Road and phase II of the waterline. Mr. Bove explained that the sewer modules had to be resubmitted to the Hempfield Township Municipal Authority. Mr. Keilbach said that we have another resident that cannot drink his well water. Mr. Fox explained to Council that they went to the Water Authority and offered a tap from his line and the Water Authority said no.

The Assistant Secretary, Anita Hoffman addressed Council about the 4inch fire connection that we received a bill for. The Water Authority went out to inspect it and said it is not ours. It is Verizons and the Water Authority will either refund us the money that we paid or credit us for future bills. We will then be able to reduce the line that is there from a two (2) inch to a one (1) inch line which will bring our water bill down to what we are paying for this building. Also I spoke to a lady about having a paper recycling bin placed at the new municipal building at no cost to us.

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Wilbur Bussard made a motion second by Thomas Smith to have a paper recycling box put at the new municipal building. The motion carried.

Todd Bartlow made a motion second by Brandon Clawson to have the water meter reduced at the new municipal building from a two (2) inch to a one (1) inch meter. The motion carried.

*Administrative
Reports*

Code Enforcement

Melvin F. Steele, Jr.

Mr. Steele stated that there were five (5) completed permits in the month of July totaling in fees of \$512.50 and there were two certified letters sent out and some complaints taken care of.

Engineer

Bove Engineering – Emil Bove

Mr. Bove addressed Council about the School Street project. The design has been completed and advertised to be opened at the September 1, 2011 meeting. The preconstruction meeting for the 2011 road projects will take place at our office on August 24, 2011 at 11:00 a.m.

*Council Committees
Committee Chairperson*

Finance

Scott C. Sistik

Council President Scott C. Sistik read the following finance report for July 2011.

Checkbook Balance	\$270,078.72
Savings	\$299,724.98
Taxes	\$ 29,091.36

Public Works

Wilbur Bussard

Councilman Bussard stated that Mel has been doing some patching. He is now on light duty as far as actual walking and working.

Councilman Bussard stated that at the Park we have three (3) hickory trees that need to come down. I received a price from Ted's Tree Service to take down the trees and clean everything up for \$650.00.

Todd Bartlow made a motion second by Brandon Clawson to hire Ted's Tree Service to remove the trees that need to come down at the Park. The motion carried.

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Councilman Bussard stated that the other thing at the Park is the deck. We had someone who was going to do that but we can't live on a promise. We got doors put on the back of the restrooms and we cannot use them.

Thomas Smith made a motion second by Todd Bartlow to get three (3) sealed quotes for a ramp at the restroom at the Park where the new doors were put on. The motion carried.

Councilman Bussard stated that we had a very nice picnic with the Recreation Board, and Fire Department. We had approximately three hundred (300) people attend.

Fire Department

Thomas Smith

Councilman Smith stated that he missed the meeting but the Fire Department is here. Fire Chief Brandon Todd gave a report on the number of calls and number of men per call. We have a BBQ coming up on August 28, 2011 from 11:00 a.m. to 5:00 p.m.

Kelly Moore stated that the Harley ticket goes off September 5, 2011. On October 8, 2011 we are having an Oldies Dance from 7:00 p.m. to 11:00 p.m. We are also going to do a \$2.00 ticket for a \$1,400.00 cash prize. When the BBQ's stop the Sunday morning breakfast buffets will be starting again.

Wilbur Bussard made a motion second by Thomas Smith to advertise the Fire Department fund raisers on our community signage boards. The motion carried.

C.O.G.

Denise Smyda

Mayor Smyda stated that there is a meeting on August 23, 2011 and they will be talking about Health Insurance through the C. O. G.

Executive Reports

Mayor

Denise Smyda

Mayor Smyda addressed Council about a parking complaint. Mel and I got together and got the information on the ordinance and Mary Ann and Anita helped me make copies and I gave it to them.

Mayor Smyda stated that she made the final copy of the Fire burn permit and sent it on to Mr. Campfield to review.

Kelly Moore stated that he has been approached by a number of residents who wanted to know about what is going on with the old Conley building. Mr. Steele explained to him the out come of the Zoning Hearing Board meeting and that his Financial Advisor recommended to him that he demolish the building.

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Agenda

Old Business

Todd Bartlow made a motion second by Brandon Clawson to adopt the Employee Discipline Policies and Responsibilities. The motion carried.

New Business

Wilbur Bussard made a motion second by Thomas Smith to sign the contract with WCTA for the year 2011 – 2012 with payment being sent with the 1st bills of January 2012. The motion carried.

Todd Bartlow made a motion second by Brandon Clawson to purchase a case of Rat Bait and see if another municipality will share and have a sign out sheet. The motion carried.

Mr. Steele addressed Council about rubber mulch for the playground area at the Park.

Wilbur Bussard made a purchase second by Thomas Smith to purchase 10 ton of blue rubber mulch for \$5,900.00.

Announcement

Halloween Trick or Treat – Monday, October 31 – Time TBD

Veteran's Day Celebration – NS Borough Building @ 11:00 AM

Children's Christmas Party – NS VFD – December 3 or 4 – Time TBD

Todd Bartlow made a motion to adjourn the meeting at 8:20 p.m.

Respectfully submitted,

Mary Ann Roll

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Secretary