

**Borough of New Stanton Council meeting
March 19, 2009**

The March 19, 2009 Council meeting was called to order by Council President Scott Sistek at 7:25 p.m. The meeting was held at the Municipal building, 451 North Center Avenue, New Stanton, Pennsylvania. A Prayer and the Pledge of Allegiance were recited.

Members present were Scott Sistek, Todd Bartlow, Sally Kintigh, Thomas Smith, Wilbur Bussard, Robert Quinn, and James Mack. Also present was Code Enforcement Officer Melvin Steele, Jr. and Mayor Joseph Kazan.

General Business

A motion was made by Wilbur Bussard second by Todd Bartlow to approve paying bills in the amount of \$11, 625.56. The motion carried.

A motion was made by Wilbur Bussard second by Robert Quinn to approve minutes from the March 5, 2009 meeting. The motion carried.

Council additions to agenda

Councilman Mack asked if we received a reply from the insurance company about the night watchman position. The Secretary said yes we did and they said it is fine but the Borough must make sure that they do not leave the vehicle for anything other than to get something to eat, drink or go to the restroom.

Councilman Bartlow said I would like to add Recreation Board to the executive session.

Audience comment

Mrs. Echard said a couple of meetings ago I mentioned to you about a regional police force. Council President said I thought about it and decided we would need to hold the meeting at the Fire Hall because there will be a lot of people interested in what they would have to say.

Mrs. Echard said I would like to comment on the nice map and brochure that was sent in the mail and I saw someone who has a business in town and they said they were never contacted for advertisement.

Mr. Keilbach asked if Council heard anything from the Water Authority about the water project on Broadview Road. Council President said we have not heard anything on the water and Emil is still working on the sewage.

Agenda

New Business

Recommendations from Planning Commission

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Council President read the recommendation from Planning Commission about encouraging Penn DOT to install a third lane from the Turnpike. There was a brief discussion.

A motion was made by James Mack second by Wilbur Bussard to send a letter to District 12, Penn DOT to investigate, do a traffic study for an additional lane. The motion carried.

Council President said the next is an extension for the Ultimate Sports Complex.

A motion was made by James Mack second by Wilbur Bussard to grant a six month extension to the Ultimate Sports Complex. The motion carried.

Council President said next is a list of things for Proscapc such as extending plantings on the Sewickley Street side of the walkway up to the building, listing the planting on the plan and move the new building 10 feet from the West property line to hold our current setbacks on that side. Mr. Evans, Chairman of the Planning Commission addressed Council about the setbacks; which their plans showed three feet which it follows the Borough Ordinance where an existing building setback line is established on at least 50% of the properties in a block in which the proposed development is located, or within 200 feet immediately adjacent to the proposed development. There was a lot of discussion on the setback between Council and Mrs. Morgan.

A motion was made by James Mack second by Todd Bartlow to approve Proscapc's plan with the following conditions that the plantings on the Sewickley Street side extend up to the walkway for the building and list the plantings on the plan that's going to be on the site. The motion carried.

A motion was made by Thomas Smith second by Sally Kintigh to allow Proscapc to follow what is in the current ordinance on setback of his building. The motion carried Robert Quinn and James Mack voting no.

A motion was made by James Mack second by Wilbur Bussard approving the zoning change in the B-1, B-2, L-1 and L-2 districts changing commercial recreation from Special Exception to a Permitted use. The motion carried.

A motion was made by Thomas Smith second by Todd Bartlow to have Planning Commission review that section of the zoning ordinance dealing with the existing building setback line where there is an established building line on at least 50% of the properties in a block and make a recommendation to Council. The motion carried.

A motion was made by Wilbur Bussard second by Todd Bartlow to set spring clean up dates in the Borough on April 10, and April 24, 2009. The motion carried.

A motion was made by James Mack second by Thomas Smith to set the Community Yard Sale for June 6, 2009. The motion carried.

A motion was made by Wilbur Bussard second by James Mack to acknowledge a vacation day request by Anita Hoffman for April 2, 2009. The motion carried.

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From Health & Safety Committee

Security issues with Borough Building

Councilman Bartlow said the Health and Safety Committee met and we felt it might be a good idea to put security cameras in the offices upstairs and downstairs. There was a lot of discussion about security cameras and getting more information and prices on them.

The Assistant Secretary asked if there could be some type of buzzer on the front door so that if you are in the back room or restroom you can hear the buzzer if someone comes into the office.

A motion was made by James Mack second by Wilbur Bussard to purchase a buzzer for the front door that sounds when the door is opened. The motion carried.

Council President said I would like to add one more and that is we need a doorbell for this back entrance. There was some discussion about a doorbell or intercom system.

From Administration & Personnel Committee

Constituent Register

Council President said it was brought up at the committee meeting that we would like to see a sign in register, day to day activities at the office. Basically whoever comes in signs in, when they come in, sign out, what their business was and who they came to see. The Secretaries said we tried that a while back and it did not work. There was some discussion about people signing in when they enter the building.

A motion was made by Todd Bartlow second by Sally Kintigh to have the secretaries keep a record of people coming into the municipal building for six months. The motion carried with Robert Quinn and James Mack voting no.

Public Works records

Councilman Smith said what I was getting at was putting a little more on their log sheets as to what they are doing instead of being vague. There was some discussion about the log sheets.

From Public Works Committee

Storage at Salt Bin

Councilman Bussard said we need to put up a storage building beside the Salt Bin that is 24 feet wide by the length of the Salt Bin for the storage of the backhoe and some other tools. There was some discussion about a storage building.

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From Finance Committee

Hours of Operation

Councilman Smith said right now I think we are paying the secretaries lunch and you have two girls in the office, it just doesn't seem right in this economy to pay people to take lunch. If there are two of them here one can go to lunch while the other one stays here and on a day when there is just one of them here close the office for a half hour to save money. The assistant secretary said that would cut us two and a half hours a week. There was some discussion about the hours.

Old Business

ID Badge Replacement

Council President said at the last meeting there was some discussion about the ID Badge and who pays for a replacement if they loose theirs. There was some discussion.

A motion was made by Thomas Smith second by Todd Bartlow if an employee looses their ID Badge during work hours the Borough will pay for the replacement. The motion carried.

Announcements

**WCBA monthly meeting March 26 @ 7:00 PM-Westmoreland
Conservation District**

WCBA Annual Banquet April 24 @ 7:00 PM-Youngwood Fire Hall

Easter Egg Hunt April 5 @ 2:00 PM-New Stanton Fire Hall

Reports

Mayor

Joseph Kazan

Mayor Kazan said he was invited to speak at the Rotary meeting on March 30, 2009 at noon.

A motion was made by Todd Bartlow to go into executive session at 8:38 p.m.

A motion was made by Todd Bartlow to come out of executive session at 9:18 p.m.

A motion was made by Wilbur Bussard second by Sally Kintigh to extend benefits to the 2nd Class Laborer's position only to the employee beginning the first day of employment. The motion carried.

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A motion was made by Thomas Smith second by Robert Quinn to require all new hires to have criminal background and child abuse clearance done and made part of Borough Policy. The motion carried.

A motion was made by Robert Quinn second by Thomas Smith to give the Recreation Board the phone number from the cell phone that Alan Wagner has been asked to turn in and give the number only to the Recreation Board. The motion carried.

A motion was made by Todd Bartlow to go back into executive session at 9:22 p.m.

A motion was made by Todd Bartlow to come out of executive session at 9:30 p.m.

A motion was made by Thomas Smith second by James Mack to hire Mr. John Rhoades as our 2nd Class Laborer at a rate of \$10.50 an hour for the first three months until he clears probation and once he clears probation the rate will go to \$11.25 per hour with benefits extended to John only and those will be 90% medical paid by the Municipality, with 75% of dental and vision paid by the Municipality contingent upon a clear physical and drug screen; and during the probationary period there will be a criminal background check and child abuse clearance performed. The motion carried.

Councilman Bussard said last month we talked about the hedge trimmer and tree pruner; everything was checked out and Hepler's is the less expensive place to buy it.

A motion was made by Sally Kintigh second by Wilbur Bussard to purchase the tree pruner and hedge trimmer from Hepler's. The motion carried.

A motion was made by Thomas Smith to adjourn the meeting at 9:34 p.m. Meeting adjourned.

Respectfully submitted,

Mary Ann Roll

Mary Ann Roll
Secretary