

***Borough of New Stanton Council meeting  
February 7, 2008***

Council Vice President Kelly Moore called to order the February 7, 2008 Council meeting of the Borough of New Stanton at 7:00 p.m. The meeting was held at the Municipal Building, 451 North Center Avenue, New Stanton, Pennsylvania. A Prayer and the Pledge of Allegiance were recited.

Members present were Kelly Moore, Todd Bartlow, Michael Arthurs, and James Mack. Council President Scott Sitek arrived at 9:00 p.m. Also present Mayor Joseph Kazan, Borough Engineer Emil Bove, Borough Solicitor John Campfield and Code Enforcement Officer Michael Stack. Councilman Robert Quinn and Councilman Wilbur Bussard were absent.

***General Business***

**Todd Bartlow made a motion second by Michael Arthurs to approve paying the bills in the amount of \$12,472.34.** The motion carried.

**Todd Bartlow made a motion second by Michael Arthurs to approve the minutes from the January 24, 2008 Council meeting.** The motion carried with James Mack abstaining.

***Scott Dix-Hawksworth Web Solutions***

Mr. Dix addressed Council about his company and doing our website and gave Council a proposal to consider.

Assistant Secretary Anita Hoffman then addressed Council about PSAB doing our website.

***Council additions to agenda***

Councilman Bartlow asked that the pay resolutions be moved to executive session.

***Administrative reports***

***Code Enforcement Officer***

***Michael Stack***

Mr. Stack gave his report and gave Council a copy of his report and answered some questions.

***Solicitor***

***John Campfield***

Mr. Campfield said the letter went out to BIU on January 8, 2008 giving them a thirty (30) day termination notice. To my knowledge we have not hear from them and the thirty (30) days is up. There are three resolutions dealing with the Uniform Construction Code as far as the termination of Building Inspection Underwriters, the appointment of Mike Stack as Building Code Official and the pay resolution of the Building Code Official. Councilman Mack asked about the insurance coverage and whether or not we had enough coverage.

*Borough of New Stanton Council meeting  
February 7, 2008*

**Todd Bartlow made a motion second by Michael Arthurs to approve Resolution 2008-641.a termination of BIU as third party agency for the Borough.** The motion carried with James Mack abstaining.

**Todd Bartlow made a motion second by Michael Arthurs to approve Resolution 2008-642.b appointing Michael J. Stack as Building Code Official for the Borough.** The motion carried with James Mack abstaining.

**Todd Bartlow made a motion second by Michael Arthurs to approve Resolution 2008-643.c pay resolution for the Building Code Official of the Borough.** The motion carried with James Mack abstaining.

Councilman Bartlow said by the actions that were taken we are saving the Borough \$22,000.

***Engineer***

***Emil Bove***

Mr. Bove said it was brought up at the last meeting about a Stormwater Management project that was going to be taken place at the former Robertshaw building. It does not require any Borough permits. I spoke with the DEP and they said they know and were keeping an eye on it.

Mr. Bove said Mary Ann gave me a letter that was addressed to the Mayor and I feel that John should look at the letter. They are asking the Borough if they are aware of any environmental issues on the property they are interested in. Mayor Kazan asked the Secretary-Treasurer to type up a letter and send it to him for review.

Mr. Bove said I have received a set of as built drawings for Stanmont which needs to be reviewed and I should have something by the next meeting.

Mr. Bove said I have a topographic survey of the site for Rachel Drive. The main bulk of the field work is done. I would like to see if we have an actual storm water management plan for that site.

Mr. Bove said I spoke with Bonita Sell who is a property owner adjacent to Short Street. We are waiting for them to sign a right-of-way agreement with the Borough. She said that she and her husband are still discussing the situation.

Mr. Bove said we received an inspection report from the Conservation District regarding an E & S for the current Turnpike project. I want to give Council an update with the storm water management plan for the Turnpike. They will be requesting some waivers from the Ordinance as I have written down for you. There was some discussion about storm water plan for the Turnpike.

*Borough of New Stanton Council meeting  
February 7, 2008*

**James Mack made a motion second by Todd Bartlow directing Emil Bove to notify the Turnpike that we are waiting for Conservation District approval.** The motion carried.

*Agenda*

**Todd Bartlow made a motion second by Michael Arthurs to adopt the budget for 2008.** The motion carried.

*Mark Leonard*

Mr. Campfield said agreements have been sent. Emil has reviewed and approved them. Mr. Leonard has approved them and I think Mr. Leonard's lawyer has. All the agreements are in place and those agreements are the agreement with HTMA for Sanitary Sewers, the Storm Water agreement, the Developers Agreement, Memorandum of agreement that would be recorded to put the folks on notice who would buy lots 2 and 4 that they have to put the on lot rain tanks in. Emil has calculated and provided the amount of security that needs to be posted. At the previous meeting the Borough by motion requested that a restoration bond be provided for the restoration work that would be done after the sewer line was installed, which basically involves one property. Generally when HTMA bonds a sewer line they inspect the sewer line, they also insure that the surface restoration has been done properly as part of what they require in their bonding. Mr. Campfield said Council at a previous meeting made a motion that Mr. Leonard posts two bonds, a road opening bond and a restoration bond. There was some discussion about whether Mr. Leonard needs to post two bonds on restoration one for HTMA and one for the Borough. Mr. Campfield said what is expected tonight is approval of the plan, approval of the agreements and you could make it conditioned upon these two matters being resolved. Council can make a direction tonight on what you what to do about bonding and inspections. Councilman Mack said then you are comfortable going with just the HTMA bond. Mr. Campfield said if the Borough is added to the bond. If the bond from the bonding company includes HTMA and the Borough then you don't need two bonds. There should be enough money in that bond to take care of the installation of the line and the restoration.

**James Mack made a motion second by Kelly Moore to approve the Mark Leonard plans, approve the Developers Agreement with the Borough, the Storm Water Management Agreement with the Borough and the memorandum of the Storm Water Management agreement that is going to be recorded and approve the Sanitary Sewer Line Installation Agreement conditioned upon the bond with HTMA adding New Stanton and in the event that New Stanton cannot be added to the bond then Mr. Leonard will have to provide a separate restoration bond for the Borough.** The motion carried.

Council discussed a date for the Community Picnic.

**Kelly Moore made a motion second by Todd Bartlow to hold the New Stanton Borough Community Picnic on September 6, 2008.** The motion carried.

*Borough of New Stanton Council meeting  
February 7, 2008*

**James Mack made a motion second by Kelly Moore to purchase a new chair for the Secretary's office.** The motion carried.

**Todd Bartlow made a motion second by Kelly Moore to send Mike Arthurs to Elected Officials Training.** The motion carried with Mike Arthurs abstaining.

*Reports*

*Mayor*

*Joseph Kazan*

Mayor Kazan said the public section of the emergency management plan was sent to Siefert's Personal Care Home.

Mayor Kazan said I called Rose Todd and told her we would be contacting Allegheny Power to investigate putting up a streetlight.

*Committee Reports*

*Administration & Personnel*

*Kelly Moore*

**Kelly Moore made a motion second by James Mack to approve a vacation request from Anita for March 20, April 3, and May 14, 15, & 16.** The motion carried.

Councilman Moore said did everyone get a letter from a gentleman up in Chanticleer who was asking about speed bumps? Mel informed me that we have not taken over the road. Mike Stack said I already spoke to that gentleman.

Councilman Moore said Mel gave this to me tonight and we are going to need two Strobe Lights one on the truck and one on the backhoe. There was some discussion and Mel said he would get more information for the light for the backhoe and if the price includes installation.

**Kelly Moore made a motion second by James Mack to purchase an LED Strobe Light for the Truck.** The motion carried.

*Finance*

*Scott Sistik*

Council President Scott Sistik read the following financial report from January 2008.

Checkbook	\$530,123.22
Savings	\$183,769.64
Taxes	\$ 22,594.80

Council President said everyone received a copy of this from PSAB, Wake up to the Issues breakfast that is going to be held in Johnstown, cost is \$10 per person and it is on Friday, March 7, 2008 from 7:30 a.m. to 9:00 a.m. I am planning on attending so if anyone else would like to go let me know so that we can carpool.

*Borough of New Stanton Council meeting  
February 7, 2008*

**Kelly Moore made a motion to go into executive session at 9:40 p.m.**

**Councilman Mack did not stay for the executive session.**

**Kelly Moore made a motion to come out executive session at 10:28 p.m.**

**Kelly Moore made a motion second by Todd Bartlow to approve the Secretary Treasurer pay resolution 2008-644.d. The motion carried.**

**Kelly Moore made a motion second by Todd Bartlow to approve the Assistant Secretary pay resolution 2008-645.e. The motion carried.**

**Kelly Moore made a motion second by Todd Bartlow to approve the Public Works Supervisor/Code Enforcement Officer pay resolution 2008-646.f. The motion carried.**

**Kelly Moore made a motion second by Todd Bartlow to approve the 1<sup>st</sup> Class Laborer pay resolution 2008-647.g. The motion carried.**

**Kelly Moore made a motion second by Michael Arthurs to approve the 2<sup>nd</sup> Class Laborer pay resolution 2008-648.h. The motion carried.**

Mr. Campfield said the action that is needed on the Fire Truck is an action by Council to authorize the amendment of the Ordinance that was adopted to change it from a Guarantor of the Fire Department Loan to a Co-Maker on the note with the Fire Department on the loan if needed. There was a lot of discussion about the loan from PEMA.

**Kelly Moore made a motion second by Todd Bartlow to direct Mr. Campfield to amend the previous Ordinance on the Fire Truck Loan and advertise it for adoption on February 21, 2008. The motion carried.**

Todd Bartlow made a motion to adjourn the meeting at 10:52 p.m. Meeting adjourned.

Respectfully submitted,

Mary Ann Roll  
Secretary