

*New Stanton Borough Council Reorganization meeting
January 7, 2008*

Mayor Joseph Kazan welcomed everyone to the January 7, 2008 reorganization of Council meeting at 7:00 p.m.

Oath of Office administered

Mayor Kazan administered the Oath of Office to Michael Arthurs, Kelly Moore, and Wilbur Bussard the newly elected officials.

Council President Nomination

Councilman Wilbur Bussard nominated Scott C. Sistik for Council President. There were no other nominations. A vote was taken. **The motion carried with Scott Sistik abstaining.**

Council Vice President Nomination

Councilman Wilbur Bussard nominated Kelly Moore for Council Vice President. There were no other nominations. A vote was taken. **The motion carried with Kelly Moore abstaining.**

Mayor Kazan then turned the gavel over to Council President Scott Sistik.

Council President Scott Sistik called to order the January 7, 2008 Council meeting of the Borough of New Stanton to order at 7:05 p.m. The meeting was held at the Municipal Building, 451 North Center Avenue, New Stanton Pennsylvania. A Prayer and the Pledge of Allegiance were recited.

Members present were Scott Sistik, Kelly Moore, Wilbur Bussard, Todd Bartlow, Michael Arthurs, Robert Quinn, and James Mack. Also present Mayor Joseph Kazan, Borough Solicitor John Campfield, Code Enforcement Officer Michael Stack, and Borough Engineer Emil Bove. Junior Councilperson Sara Loucks was absent.

General Business

Bills

Councilman Bartlow asked that the bill for Building Inspection Underwriters be moved to executive session and Council President pulled the Westmoreland County Transit Authority bill from the bill list to make an adjustment.

Wilbur Bussard made a motion second by Robert Quinn to approve the remainder of the bills. The motion carried.

Kelly Moore made a motion second by Robert Quinn to approve the Westmoreland County Transit Authority payment in the amount of \$500.00. The motion carried.

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Todd Bartlow made a motion second by Wilbur Bussard to approve the minutes from the December 20, 2007 meeting. The motion carried with Kelly Moore and Michael Arthurs abstaining.

Audience comment

Mr. Tom Smith said I would like to take a second and thank the new Council members for running for office and willing to put their time in to help the Borough and to wish everyone the best of luck this year and have a good one.

Agenda

Kelly Moore made a motion second by Michael Arthurs nominating Wilbur Bussard for President Pro-Tem. The motion carried with Wilbur Bussard abstaining.

Wilbur Bussard made a motion second by Kelly Moore appointing John Campfield as Solicitor for the Borough. The motion carried.

Michael Arthurs made a motion second by Kelly Moore appointing Bove Engineering as the Engineers for the Borough for 2008. The motion carried.

There was some discussion on the appointment of Auditor.

Kelly Moore made a motion second by Todd Bartlow to table the appointment until the next meeting. The motion carried.

Todd Bartlow made a motion second by Robert Quinn to appoint Mary Ann Roll as Chairperson of the Vacancy Board. The motion carried.

Kelly Moore made a motion second by Wilbur Bussard to appoint Emil Bove as Sewage Enforcement Officer for the Borough. The motion carried.

Robert Quinn made a motion second by Kelly Moore to approve Resolution Number 2008-636 appointing Hoffman Kennels as Dog Control Officer subject to the same contract terms as listed in the 2007 contract. The motion carried.

Wilbur Bussard made a motion second by Kelly Moore approving Resolution Number 2008- 637 reappointing James Evans to the Planning Commission for a four year term to expire December 31, 2011. The motion carried.

Todd Bartlow made a motion second by Wilbur Bussard to approve Resolution Number 2008-638 appointing Henry (Bud) Moore to Planning Commission for a four year term to expire December 31, 2011. The motion carried with Kelly Moore abstaining.

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Council President said as prescribed by Borough Code, why the discussion on the 2008 budget at this time there is an opportunity that is offered every two years at the reorganization of Council, whether any of the new Councilman would like to reopen the budget or not.

Michael Arthurs made a motion second by Kelly Moore to reopen the 2008 budget. The motion carried with James Mack voting no.

Todd Bartlow made a motion second by Robert Quinn to approve Resolution Number 2008-639 designating the months of May through October as open months for the Park with the Park being opened in April for the Recreation Board. The motion carried.

There was a brief discussion on the Committees, Schedule, and meeting advertisement.

Todd Bartlow made a motion second by Kelly Moore to advertise the monthly Committee meetings dates and times. The motion carried.

Councilman Rob Quinn said the security system needs to be upgraded. It has an analog cell phone connection and that is going away in February so it needs to be upgraded to digital for \$175.

Rob Quinn made a motion second by Todd Bartlow to upgrade the security system at the Park for \$175. The motion carried.

Mr. Campfield said the Fire Department applied for a PEMA Loan for the new fire truck, they were approved in December for a PEMA Loan in the amount of \$143,581. PEMA requires that the Borough guarantee the loan so the ordinance has been duly advertised to authorize the Borough to guarantee the loan.

James Mack made a motion second by Wilbur Bussard to advertise Ordinance Number 2008-224 to guarantee a PEMA Loan in the amount of \$143,581. The motion carried.

Wilbur Bussard made a motion second by Todd Bartlow acknowledging the personal day request by Mel for January 11, 2008. The motion carried.

Todd Bartlow made a motion second by Mike Arthurs to move all pay resolutions to executive session. The motion carried.

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Reports

Mayor

Joseph Kazan

Mayor Kazan said I would like to comment on the new trash pickup provider. Everyone received a letter when trash would be picked up and also to take advantage of the fact that the senior age is 62 or older for this particular company.

Council President

Scott Sistik

Council President said we have an issue on cleaning services for the Borough Office. There are two different companies. There was a brief discussion.

Wilbur Bussard made a motion second by Todd Bartlow to award the cleaning of the offices to Clean Sweep Services LLC with a starting date as soon as possible. The motion carried.

Council President said I believe at this time with the turnover on Council that we should have the locks changed.

Todd Bartlow made a motion second by Michael Arthurs to have Westmoreland Lock & Safe change the locks. The motion carried.

Council President said we received a letter from Rachel Duda at Penn DOT regarding the pedestrian crossing signs. They said that the intersection of Post Avenue and Center Avenue is not suited for a crosswalk. However, they will grant permission for the installation of two pedestrian signs. This permission is granted with the understanding that the signs will be erected in accordance with the attached diagrams, be properly positioned and maintained in a clear legible manner.

Council President said Municipal Publications did a map for us a couple of years ago at no charge to the Borough. They are offering to do that again free of charge. It is paid by the advertisers.

Wilbur Bussard made a motion second by Robert Quinn to give Municipal Publications the go ahead on doing the map. The motion carried.

Council President said the Recreation Board has three vacancies two resident vacancies and one non-resident vacancy. I think we need to sit down with the Recreation Board to find out what their plans are. There was a brief discussion and decided that the Parks & Recreation Committee will meet with the Recreation Board.

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Solicitor

John Campfield

Mr. Campfield said I delivered the Hepler Deed to Mr. John Scales, Hepler's Attorney so that is completed as far as the Borough is concerned.

Mr. Campfield said I received a phone call from the Attorney for the Pennsylvania Turnpike Commission concerning communications received from Emil Bove for the Storm Water Facilities that are going to be installed for the Service Plaza. She wanted consideration given to the Turnpike Commission about a maintenance agreement for the facility in the future. I suggested that the Turnpike send a letter to the Borough and copy Emil and me. I have not seen the letter.

Mr. Campfield said I received a set of plans from Shaw Environmental. It is concerning an E & S Pollution Control Plan and some drainage channel improvements. I am not sure why it came to me. The application is incomplete. It is primarily something for Emil to look at.

Mr. Campfield said Mike and I have been talking about a Bastich Development. These folks want to enlarge a home and build another dwelling on the property that they have on South Center Avenue.

Code Enforcement

Michael Stack

Mr. Stack said there is a local farmer who has let some of his animals roam onto school property and he was notified that if he allows that to continue to happen, legal action will be taken.

Mr. Stack said the other issue is property on Wentsler Avenue and that is basically a maintenance issue.

Engineer

Emil Bove

Mr. Bove said I really don't have much to report tonight other than for your information we have received information regarding an Erosion & Sedimentation Control Plan for the Robert Shaw Controls Facility. I will need to review it and will probably have something for you at the next meeting.

Mr. Bove said tomorrow I will be working down on Rachel Drive.

Mr. Bove said also I will be surveying the Borough property down by the Salt Bin.

Todd Bartlow made a motion second by Kelly Moore to rescind the vote from September 20, 2007 to go out for bid for a UCC Inspector. The motion carried.

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Councilman Bussard said at the last meeting I was given permission to buy some tools. I went to Hepler's and bought the tools and I have an inventory of what they have.

Wilbur Bussard made a motion second by Todd Bartlow to amend the Parking Ordinance to remove the permit parking signs from Sewickley Avenue to the walking bridge. The motion carried.

Wilbur Bussard made a motion second by Todd Bartlow to have John prepare and advertise in the Advisor an amendment to the Parking Ordinance. The motion carried.

There was a brief discussion on Employee physicals.

Wilbur Bussard made a motion second by Todd Bartlow to rescind the motion on physicals for employees. The motion carried with James Mack voting no.

Wilbur Bussard made a motion second by Kelly Moore to require the Public Works Employees to have a physical once a year that they are physically fit to perform their duties and have a form drafted by the Personnel Committee reviewed by John to give to the Doctor to sign off. The motion carried.

Todd Bartlow made a motion second by Kelly Moore to pay the \$300 membership fee for the 12th Congressional Regional District. The motion carried.

Wilbur Bussard made a motion second by Kelly Moore that all complaint forms must be signed and dated before any action can be taken. The motion carried with James Mack voting no.

Kelly Moore made a motion second by Todd Bartlow to rescind the motion on volunteers for Crime Watch/Neighborhood Watch. The motion carried with James Mack voting no.

Councilman Mack said there is a Minister out at the end of town that called and said that the neighbor was issued a permit sometime back to build a garage and the garage is on Church property. Mr. Stack said that he spoke with them.

Council President read the financial report which is as follows:

Checkbook balance	\$575,948.48
Savings Accounts	184,458.19
Taxes remitted	13,791.40

Todd Bartlow made a motion to go into executive session at 9:04 p.m.

Wilbur Bussard made a motion to come out of executive session at 10:09 p.m.

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Councilman Mack was not present for the executive session.

Todd Bartlow made a motion second by Michael Arthurs to send a 30 day termination notice to Building Inspection Underwriters. The motion carried.

Todd Bartlow made a motion second by Kelly Moore to appoint Mike Stack, Scott Sistik, and John Campfield to work out a transition agreement with Building Inspection Underwriters. The motion carried.

Kelly Moore made a motion second by Wilbur Bussard that Mary Ann Roll is appointed as Borough Secretary Treasurer until the final 2008 budget is passed and pay resolutions are approved. The motion carried.

Todd Bartlow made a motion second by Kelly Moore to maintain current hours, pay, benefits for all employees until the final 2008 budget is passed. The motion carried.

Kelly Moore made a motion to adjourn at 10:23 p.m.

Respectfully submitted by

Mary Ann Roll
Secretary