

**Borough of New Stanton Council meeting
September 6, 2007**

Council President Scott Sitek called to order the September 6, 2007 Council meeting of the Borough of New Stanton at 7:00 p.m. The meeting was held at the Municipal Building, 451 North Center Avenue, New Stanton, Pennsylvania. A Prayer and the Pledge of Allegiance were recited.

Members present were Scott Sitek, Wilbur Bussard, Todd Bartlow, Jerry Ilgenfritz, Thomas Theis and James Mack. Also present Mayor Joseph Kazan, Borough Solicitor John Campfield, Borough Engineer Emil Bove of Bove Engineering and Code Enforcement Officer Michael Stack. Councilman Robert Quinn was absent.

General Business

Wilbur Bussard made a motion second by Thomas Theis to approve paying the bills in the amount of \$16,487.84. The motion carried.

Wilbur Bussard made a motion second by Jerry Ilgenfritz to approve the minutes from the August 16, 2007 Council meeting. The motion carried with Todd Bartlow abstaining.

There was one addition to the executive session, Personnel for payroll and job descriptions.

Mr. Leonard was not present at the meeting. Mrs. Renee Zerilla asked if he was going to go through her property with the sewage and would like to be notified when things are going to move forward. Mr. Campfield said the right of way in front of where your home is a Borough right of way and there is a sewer line in that right of way. The Borough has not seen the final or current plans with regard to the location of the sanitary sewer. There was some discussion about the sewage line and that they would like to be notified when plans are ready for review so that they can be kept up to date.

Wilbur Bussard made a motion second by James Mack to send a letter to Mr. Leonard requesting his plans be in ten (10) days before the Council meeting that he wishes to attend. The motion carried.

Administrative Reports

Code Enforcement Officer

Michael Stack

Mr. Stack gave his report on the complaints and other items that he checked on.

Solicitor

John Campfield

Mr. Campfield said all the items that I have been working on are on your agenda and you have received copies of everything.

**Borough of New Stanton Council meeting
September 6, 2007**

Engineer

Emil Bove

Mr. Bove said that the Maintenance Bond has been sent to us by Nagy Construction.

James Mack made a motion second by Wilbur Bussard to pay the balance owed to Nagy Construction. The motion carried.

Mr. Bove discussed with Council the layout for Rachel Drive.

Wilbur Bussard made a motion second by James Mack to get quotes for removing some fill and digging a trench on Rachel Drive. The motion carried.

Agenda

Jerry Ilgenfritz made a motion second by James Mack to advertise Ordinance Number 2007-220 to rename a portion of Old Center Avenue to Westinghouse Drive and to rename a portion of Old Center Avenue between Turnpike and Arona Road Short Street. The motion carried.

Jerry Ilgenfritz made a motion second by Wilbur Bussard to advertise Ordinance 2007-221 to remove the stop sign currently on Westinghouse Drive. The motion carried.

James Mack made a motion second by Jerry Ilgenfritz to approve pay resolution 2007-633 Secretary Treasurer/Park & Recreation Coordinator. The motion carried.

Jerry Ilgenfritz made a motion second by James Mack to approve pay resolution 2007-634 Office Coordinator/Borough Code Secretary. The motion carried.

James Mack made a motion second by Jerry Ilgenfritz to approve resolution 2007-635 Hepler Hardware property transfer. The motion carried.

Wilbur Bussard made a motion second by James Mack for the Solicitor to prepare a reenactment of EMST ordinance to comply with the new LST. The motion carried.

James Mack made a motion second by Wilbur Bussard to submit application for CDBG money for the reconstruction of Marginal Road to the County. The motion carried.

James Mack made a motion second by Wilbur Bussard to accept an agreement of the easement for the four (4) property owners on Arona Road in preparation for the paving of Short Street by Penn DOT. The motion carried.

There was some discussion on receiving the new Fire Truck.

**Borough of New Stanton Council meeting
September 6, 2007**

Wilbur Bussard made a motion second by James Mack to advertise the Solid Waste Bids. The motion carried.

Insurance

Mr. Campfield said after last meeting I contacted April Cottom at Higbee and she said there were other companies that had higher limits for the coverage that you were interested in increasing. April is working on it.

Burning Ordinance

There was some discussion on a burning ordinance for the Borough and Mr. Campfield said I gave you one that was given to the Borough back in 2000. Mayor Kazan gave his opinions on a burning ordinance. Mel Steele said we do not have an actual permit to give someone who has permission to burn. Council decided to ask Fire Chief Bob Liberty to attend the next meeting for their input on the burning ordinance.

Complaint policy

Councilman Mack said if there is a complaint submitted and it is not signed, why don't we designate a couple of Council members at random to go out and see if there is validity to the complaint even if it is not signed. Send two members so that there is an unbiased opinion to go out and see if the complaint is valid. Ms. Hoffman said what if someone calls in and says my neighbors dog is barking and they don't want to give their name and we say, we will be more than happy to look into that for you but just know if nothing is found we cannot proceed any further with it unless you come in and fill out a form and sign it. There was more discussion on the complaint policy.

James Mack made a motion second by Wilbur Bussard to acknowledge vacation request/Mel Steele September 21, 2007. The motion carried.

Mayor

Joseph Kazan

Mayor Kazan said Mr. Keilbach stopped at the office last Friday to check on the progress of the drain pipe on Broadview and I know the job was started but he was wondering when it would be completed. Mr. Steele said we keep running into a pipe problem down below, I was on vacation; Gary was on vacation and we had a week of rain. We were there today and we will be there tomorrow weather permitting. We will try and finish it as soon as possible.

Mayor Kazan said what is the plan for the Thermo Village dump cleanup now that we have it roped off? Councilman Bussard said he will get to it there are some other things that need done also. Mr. Steele said that there are a lot of things going on in the Borough and we only have three guys. Mayor Kazan said just to add to your list we still have to take care of Mr. Hathaway's curb before the asphalt plants close down and there

**Borough of New Stanton Council meeting
September 6, 2007**

are some pot holes that I noticed. There was some discussion about the curb in front of Mr. Hathaway's residence, and Councilman Bussard said his biggest concern was to get some ground and grass seed sowed. After more discussion Councilman Mack said Joe why don't you take Mr. Hathaway over to Cortland and ask him what he thinks of the curb that is there and ask him if we would do this would you be satisfied. Councilman Bussard said whatever we do, put the dirt in and seed it no matter what.

President

Scott C. Sistek

Council President said there will be a gate that will be down off of now Short Street that is going down into the closed tunnel that the Turnpike is putting in. I received an email that Greenacres has received the gate and they will be installing the post on Monday and finish on Friday.

Streets-Roads-Buildings

Wilbur Bussard

Councilman Bussard said at Joe Theis's we need to put some pipe and a catch basin in there to keep the water out of his garage and basement.

Mr. Steele said we also have grates and catch basins that are deteriorating and will need to be replaced.

Finance

Todd Bartlow

Councilman Bartlow read the following financial report.

Checkbook balance	\$471, 788.47
Savings	193, 668.89
Taxes	58,743.27

Wilbur Bussard made a motion to go into executive session at 9:19 p.m.

Wilbur Bussard made a motion to come out of executive session at 9:50 p.m.

James Mack made a motion second by Wilbur Bussard to have John negotiate with the DeBlasio Group on the 2004 audit giving him permission to work it from \$1500 to \$2,500. The motion carried.

James Mack made a motion to adjourn the meeting at 9:51 p.m.

Respectfully submitted,

Mary Ann Roll

Mary Ann Roll
Secretary