

*New Stanton Borough Council Meeting
April 5, 2007*

Council President Scott Sisteck called to order the April 5, 2007 Council meeting of the Borough of New Stanton at 7:00 p.m. The meeting was held at the Municipal Building, 451 North Center Avenue, New Stanton, Pennsylvania. A Prayer and the Pledge of Allegiance were recited.

Members present were Scott Sisteck, Wilbur Bussard, Todd Bartlow, Robert Quinn, Jerry Ilgenfritz, Thomas Theis and James Mack. Also present Mayor Joseph Kazan, Borough Solicitor John Campfield, Borough Engineer Emil Bove of Bove Engineering and Michael Stack Code Enforcement Officer.

Council President Scott Sisteck gave a statement on the pending road closure of Byers/Wentsler Avenue.

General Business

Wilbur Bussard made a motion second by Thomas Theis to approve paying the bills in the amount of \$14,929.69. The motion carried.

Jerry Ilgenfritz made a motion second by Thomas Theis to approve the minutes from the March 1, 2007 meeting. The motion carried.

Wilbur Bussard made a motion second by James Mack to approve the minutes from the March 15, 2007 meeting. The motion carried.

Council President said the item that is on there should be marked personnel-discussion on Borough Policies and a second item to be added Real Estate-Penn DOT.

Councilman Quinn added discussion about maintenance building at number 9 and grant money number 10.

Councilman Theis added Public Works to the executive session under Personnel.

Alan Wagner of the Recreation Board addressed Council about purchasing more dirt for the outfield because the tri-axle that we did receive will probably not be enough. We would like to put some fence up along the creek. We would like to thank Mel and his crew and Council for allowing them to help with getting the fields ready. There was some discussion about the fence for the field, adding a building on to the concession stand for equipment and developing the other side of the Park for another ball field.

Thomas Theis made a motion second by Wilbur Bussard to order another load of infield mix for the ball field. The motion carried.

Councilman Robert Quinn said that he has received letters from the DCNR and I have talked to them. In order to receive grants we have to have a plan that shows what we want to do and how much it will cost. Mr. Steele said the new field should be a multipurpose field.

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Administrative Reports

Code Enforcement Officer-Michael Stack

Code Enforcement Officer Michael Stack gave all of Council his report for the month of March. Councilman Mack said a total fee for March is \$257.62 for Code Enforcement.

Council President asked about the pay resolution for the Code Enforcement Officer.

James Mack made a motion second by Robert Quinn to approve Code Enforcement pay Resolution 2007-631. The motion carried, with Scott Sistek, Todd Bartlow and Wilbur Bussard voting no.

Solicitor-John Campfield

Mr. Campfield said he completed the revisions of the text of the Zoning Ordinance. Anita sent me the zoning map from Jeff Pierce. There are three (3) items that need changed. Once map comes down there are procedures that need to be followed. Everyone has a copy of them. Because of the number of properties, they should be posted two weeks before the Public Hearing and take digital photos of all properties posted.

Mr. Campfield said Anita has called me several times about the alley behind the Henry property. There was some discussion before a decision was made.

James Mack made a motion second by Thomas Theis to send Emil and Mel to take a look at the cart-way behind the Henry property. The motion carried.

Mr. Campfield said I was asked to consider some regulations for a dumpster that you are thinking about putting over at the maintenance building for pick up of large items.

James Mack made a motion second by Wilbur Bussard to put this on the agenda for a thorough discuss next meeting on whether we stay on this plan or rescind it. The motion carried.

Engineering-Emil Bove

Emil Bove gave his report on some items that he inspected and on this years road projects.

Councilman Mack brought up the issue of water on Broadview Road, and there was some discussion about water on Broadview Road and LEFF Electronics. Mel said he would talk to him and ask him to open the ditch back up.

Wilbur Bussard made a motion second by Thomas Theis to talk to Pilsbury to see what was supposed to be done at Stanmont behind houses on Melrose Drive. The motion carried.

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Wilbur Bussard made a motion second by Thomas Theis to have Emil put together a package for the road projects. The motion carried.

Council President said we need a deadline put on the project. Council decided on the end of August. Councilman Bussard brought up about the road in front of Mr. Hathaway's property. Councilman Theis said have Emil look at the road in front of Mr. Hathaway's property.

Agenda

Thomas Theis made a motion second by Todd Bartlow to send a letter to the Turnpike for millings for Rachel Drive. The motion carried.

There was some discussion about putting no parking signs on Main Street and Stan Avenue. Mr. Campfield said I will repeat as I have said in the past is you need to do a traffic study to justify it.

Wilbur Bussard made a motion second by Todd Bartlow to put a hold on the discussion on parking on Main Street and Stan Avenue. The motion carried.

Wilbur Bussard made a motion second by James Mack to have the Scouts cleanup at the Park April 28, 2007. The motion carried.

Wilbur Bussard made a motion second by Thomas Theis to pay for advertising for annual New Stanton Community Yard Sale June 16, 2007. The motion carried.

Thomas Theis made a motion second by Wilbur Bussard to approve Personal/Vacation/Sick Days-Mary Ann Roll-April 12, July 9-13, and May 10, 2007. The motion carried.

Wilbur Bussard made a motion second by James Mack to acknowledge that Gary Ryan has Jury Duty on April 13, 2007. The motion carried.

Councilman Quinn said if we choose, Tim from LEFF Electronics will build us a building and we would enter into a lease agreement with him. If we are interested he will come down and talk to us. Council said yes we would like to hear what he has to say.

Wilbur Bussard made a motion second by James Mack to have Tim from LEFF Electronics speak to Council about building a maintenance building on his property. The motion carried.

James Mack made a motion second by Todd Bartlow to have cleanup days April 21, 2007 and May 12, 2007. The motion carried.

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Finance-Todd Bartlow

Councilman Bartlow read the following financial report.

Checkbook	\$235,328.60
Savings	\$210,183.59
Taxes	\$ 27,688.41

Mayor Joseph Kazan

Mayor Kazan said at the last meeting you asked me to look at making recommendations on rules of order. I used the guide to Borough Council meetings. He then went through and hit some highlights on some of the items that the guide recommends. I recommend that everyone read this book.

Wilbur Bussard made a motion second by Thomas Theis to order the chemicals that Public Works is going to need in the amount of \$520.85. The motion carried.

Councilman Bussard said our Park sign needs painted and our message boards need replaced or fixed.

Wilbur Bussard made a motion second by Thomas Theis to send Scott to the PSAB Conference. The motion carried.

Executive Session

*Personnel-Discussion Borough Policies & Public Works
Real Estate-PennDOT*

Thomas Theis made a motion to go into executive session at 10:35 p.m.

Thomas Theis made a motion to come out of executive session at 10:42 p.m.

Thomas Theis made a motion second by Todd Bartlow to put Richard Ramsay to full time status starting May 1, 2007 at a rate of \$10.00 per hour. The motion carried.

Wilbur Bussard made a motion second by _____ to send PennDOT a letter indicating the Borough's interest in the acquisition of PennDOT property at Hepler's Hardware. The motion carried.

Council President adjourned the meeting at 10:43 p.m.

Respectfully submitted,

Mary Ann Roll
Secretary