

*New Stanton Borough Council Meeting  
March 15, 2007*

Council President Scott Sistek called to order the March 15, 2007 Council meeting at 7:00 p.m. The meeting was held at the Municipal Building, 451 North Center Avenue, New Stanton, Pennsylvania. A Prayer and the Pledge of Allegiance were recited.

Members present Scott Sistek, Todd Bartlow, Wilbur Bussard, Robert Quinn, Jerry Ilgenfritz, Thomas Theis and James Mack. Also present Mayor Joseph Kazan and Code Enforcement Officer Michael Stack.

Guest present Jason Monney of Kriebel Resouces.

**General Business**

**Wilbur Bussard made a motion second by James Mack to pay the bills in the amount of \$8,487.90.** The motion carried.

**Thomas Theis made a motion second by Robert Quinn to approve the minutes from the February 15, 2007 meeting.** The motion carried with Wilbur Bussard and Jerry Ilgenfritz abstaining.

**James Mack made a motion second by Thomas Theis to table the March 1, 2007 minutes until the next meeting.** The motion carried with Scott Sistek, Todd Bartlow, and Wilbur Bussard voting no.

Councilman Theis added an executive session for personnel policy violations.

Jason Monney addressed Council with his plans to run gas line from Stanwood Elementary to a location on Broadview Road which is his first option. The second option is to run it out Arona Road.

Mr. Smith said may I ask why the February 15, 2007 minutes were tabled and the March 1, 2007 minutes were tabled. There was some discussion about the minutes.

Councilman Theis said Bob Liberty talked to me about putting up no parking any time on both sides of Stan Avenue. After some discussion about the parking, the decision was made to have no parking any time on both sides of Stan Avenue and from Stan Avenue to Byers Avenue no parking from here to corner and from Byers Avenue to the alley behind the fire hall no parking between signs.

**James Mack made a motion second by Wilbur Bussard to advertise the amendment to the no parking ordinance in the Advisor.** The motion carried.

Code Enforcement Officer Michael Stack addressed Council and gave them his report, and said for me to punch the time clock is not a reasonable request because of the circumstances. Councilman Mack said he gave us an invoice for \$205.87 for the entire month of February. There was more discussion about punching a time clock.

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*Agenda*

*Discussion 2007 Road projects*

Council President went over the roads that are to be fixed this year. The roads are as follows: Westmore, Shelton Drive west, and Florence Drive from Melrose to Virginia Drive. There will be a single centerline painted on Thermo Village Road, Pine Drive and Pennsylvania Avenue. There will be some guide rail replaced on Pine Drive and there was some discussion about painting stop bars at the stop signs. I would like to get an estimate on School Street. Councilman Bussard said we need to have Bove Engineering take a look at the bid package for the curve on Woodmere Drive. There was more discussion on the road projects and road maintenance.

**James Mack made a motion second by Wilbur Bussard to put up a sign on East Pennsylvania Avenue insufficient clearance provided there are no restrictions.** The motion carried.

**Thomas Theis made a motion second by Todd Bartlow to have Emil Bove review and prepare the bid package for the 2007 road projects.** The motion carried.

**Wilbur Bussard made a motion second by James Mack to have Bove come up with a design for the roof for the salt bin.** The motion carried.

*Zoning Ordinance items from Planning Commission*

There was a lot of discussion and debate over the changes that the Planning Commission recommended to Council for approval.

**Thomas Theis made a motion second by James Mack to delete, parking areas shall not be located between the front wall of the building and the street in Section 603, 10-C and to delete all of 10-D from Section 603.** The motion carried.

**Jerry Ilgenfritz made a motion second by James Mack to include the words” for the physically or mentally challenged” in the definition of “Assisted Living Facility”.** The motion carried with Scott Sistek, Todd Bartlow and Wilbur Bussard voting no.

**James Mack made a motion second by Robert Quinn to split the definition and make Medical Offices are a permitted use in B-1 and B-2. Medical Clinics are a conditional use in T-1.** The motion carried with Todd Bartlow voting no.

**James Mack made a motion second by Thomas Theis that signs may be placed on the principal building or mounted on a pole or another structure, but shall be no higher than fifty (50’) feet from ground level in any case.** The motion carried.

**James Mack made a motion second by Jerry Ilgenfritz to require landscaping on the side facing residential areas.** The motion carried.

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**James Mack made a motion second by Robert Quinn to send the maps and the Ordinance to the County Planning. The motion carried.**

**Code Enforcement Officer Pay Resolution**

**James Mack made a motion second by Todd Bartlow to table the Code Enforcement Officer Pay Resolution until the next meeting. The motion carried.**

**Address for Robert Roll**

**Todd Bartlow made a motion second by James Mack for new resident Robert Roll to use 524 Twin Lane, New Stanton, PA as his street address. The motion carried.**

**Park locks and Jersey Barriers**

There was some discussion about the locks and jersey barriers for the park. Council decided that since the park is opened in the morning and does not close until 9:00 p.m. that the Recreation Board did not need keys for the gates.

**Robert Quinn made a motion second by James Mack to purchase four (4) signs that say Park opens at 8:00 a.m. and closes at 9:00 p.m. except in September when it closes at 8:30 p.m. no exceptions. The motion carried with Todd Bartlow voting no.**

**Robert Quinn made a motion second by Wilbur Bussard to purchase six (6) signs showing where the designated parking areas are at the Park. The motion carried with Todd Bartlow voting no.**

**Wilbur Bussard made a motion second by James Mack to go with Westmoreland Lock and Safe to change the locks and have 12 keys made for the gates. The motion carried.**

**Robert Quinn made a motion second by James Mack to have the concession stand and the Recreation Boards equipment room keyed the same and a total of 15 keys made and a deposit of \$10.00 refundable when key is returned. The motion carried with Todd Bartlow voting no.**

**Jersey Barriers**

There was some discussion on jersey barriers.

**Wilbur Bussard made a motion second by Thomas Theis to purchase two jersey barriers. The motion carried.**

**Traffic Light Paintersville Road and Center Avenue**

Council reviewed the quotes for the traffic light.

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**Wilbur Bussard made a motion second by James Mack to award the quote to Newcomer Electric for the new controller and to put in L. E. D. lights.** The motion carried.

**New Stanton Borough Policies Handbook**

There was some discussion on how to handle the changes.

**Wilbur Bussard made a motion second by Todd Bartlow to table the New Stanton Borough Policies Handbook.** The motion carried.

**Reports**

**Mayor Joseph Kazan**

Mayor Kazan said he and Councilman Ilgenfritz went to Youngwood Borough's Council meeting on March 5<sup>th</sup> and it is a 180 degree contrast with what we do here. It is conducted in a very civil matter and a formal matter. There is no cross arguments with Council or people in the audience. There is a Public Works report submitted. All Council members have copies of all documents necessary. I also think we need to adopt some type rules of order because the meetings as I observed them Youngwood vs. New Stanton, very organized meeting vs. free for all. I think we should limit public comment to five (5) minutes at the beginning of the meeting. If someone has to talk for more than five (5) minutes then they need to be added to the agenda for the next meeting. I think we should limit the number of agenda items so that we can actually conduct them during the said time of meeting. Agenda should be published three (3) days in advance and all documentation should be available for Council. Just a general comment I think we have to reign in our meeting minutes. I think it should be a summary. Those are my recommendations.

Councilman Quinn said according to the Sunshine Act, the minute's only need to include the date, time and place of the meeting, names of people present and the substance of all actions, a record of the roll call vote and the names of all citizens who appear officially at the meeting and the subject of their testimony.

Councilman Bussard said there is a free certification class on March 22, 2007 in Butler and Mel would like to attend to keep pesticide license and is asking for mileage reimbursement or to use one of the trucks.

**Robert Quinn made a motion second by Todd Bartlow to reimburse Mel for his mileage.** The motion carried.

Mr. Steele said we will need to purchase 10 channel posts.

**Wilbur Bussard made a motion second by Thomas Theis to purchase 10 channel posts.** The motion carried.

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**Executive Session**

***Personnel-Policy Violations***

**Todd Bartlow made a motion to go into executive session at 10:23 p.m.**

**James Mack made a motion to come out of executive session at 10:42 p.m.**

**James Mack made a motion second by Wilbur Bussard starting March 1<sup>st</sup> all minutes of every meeting will be summarized versus verbatim recording. The motion carried.**

**Wilbur Bussard made a motion to adjourn at 10:45 p.m.**

Respectfully submitted,

*Mary Ann Roll*

Mary Ann Roll

Secretary