

**Borough of New Stanton Council meeting  
March 4, 2010**

Council President Scott C. Sistek called the March 4, 2010 Council meeting to order at 7:00 p.m. The meeting was held at the Municipal Building, 451 North Center Avenue, New Stanton, Pennsylvania. A Prayer and the Pledge of Allegiance were recited.

Council members present were Scott C. Sistek, Wilbur Bussard, Todd Bartlow, Robert Cammarata arrived at 7:30, Sue Hood, Thomas Smith and Linda Echard. Also present Mayor Denise Smyda, Borough Solicitor John Campfield, Borough Engineer Emil Bove, and Code Enforcement Officer Melvin F. Steele, Jr. Junior Councilwoman Wendi Wagner was absent.

**General Business**

**A motion was made by Wilbur Bussard second by Todd Bartlow to approve bills in the amount of \$40,837.40.** The motion carried.

**A motion was made by Thomas Smith second by Todd Bartlow to approve the minutes from the February 4, 2010 Council meeting.** The motion carried with Wilbur Bussard abstaining.

**A motion was made by Todd Bartlow second by Thomas Smith to approve the minutes from the February 18, 2010 Agenda meeting.** The motion carried with Wilbur Bussard and Sue Hood abstaining.

Council President announced that an executive session of Council was held on February 22, 2010 with regards to the Fire Hall. Council went into executive session at 6:46 p.m. and concluded at 7:45 p.m. No action was taken before or after the meeting.

**Council Additions to Agenda**

Council President announced that under executive session there will be an addition of litigation-Foxdale Plan, and Alley off of Shelton Drive.

**Taxpayer & Resident Comment Period**

Mr. James Fox asked Mr. Bove what the latest was on the sewage for Broadview Road. Mr. Bove said the flow monitors are in and the Sewage Authority is waiting for rain so that they can check the meters.

**Administrative Report**

**Solicitor**

**John Campfield**

Mr. Campfield stated that some of the items are on the agenda.

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Mr. Campfield stated that he gave everyone a memo on levying a hotel tax. I gave Council an opinion about five (5) years ago and nothing has changed since then.

**Engineer**

**Bove Engineering**

Mr. Bove stated that he also has items on the agenda.

Mr. Bove stated that there was a pre-construction meeting last week regarding the concrete floor and Lean-To. Mr. Steele asked if they could give us a price on putting gutters on the building. There has been an icing problem in front of the doors. They gave us a price for installing gutters and downspouts. The price they gave us is regular price \$1,095.00 and prevailing wage price \$1,375.00.

**Finance**

**Scott C. Sistek**

Council President read the following financial report for February, 2010.

Checkbook	\$456,656.20
Savings	\$209,961.54
Taxes	\$ 6,776.61

Council President said we would like to formulate a webpage for the Recreation Board on our website.

**A motion was made by Thomas Smith second by Wilbur Bussard to formulate a page on our website for our Recreation Board.** The motion carried.

**A motion was made by Wilbur Bussard second by Thomas Smith to link the Fire Department to our website contingent upon their approval.** The motion carried.

Councilman Bussard stated that sometime ago the Recreation Board discussed about putting up a digital sign. Mr. DeSantis said it was brought up but nothing was done. We will look and see what we can come up with.

**Public Works**

**Wilbur Bussard**

Councilman Bussard stated that we need to look into a brush for the tractor to clean the roads. Mr. Steele stated Rob had talked to Youngwood about using their machine.

Councilman Bussard stated that we need a decent riding mower to mow the Park. There was some discussion and Mr. Steele was asked to get all the information he could along with some prices to discuss at the agenda meeting.

Councilman Bussard stated that the box that we put at the Park needs a ramp so that equipment can be put into it.

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Councilman Bussard asked Mr. Steele if he spoke to Mr. Fry. Mr. Steele said he is upset because we put a chain up across the dump where he was parking his jeep and trailer. The dirt piles are on Mr. Walt's property and they will be graded down and grass planted.

Councilman Bussard asked about the complaint on Woodmere Drive. Mayor Smyda said that she spoke to the woman and handled it.

Council President stated that Mr. Steele talked to me about the Alley at South Center. Mr. Steele said the Alley is next to Mrs. Morgan's property. The Alley was added to the executive session under litigation.

**Building & Real Estate**

**Thomas Smith**

Councilman Smith stated that the discussion on the Fire Department is ongoing.

**Parks & Recreation**

**Sue Hood**

Councilwoman Hood stated that we do have a person interested in opening and closing the Park. Councilman Bussard stated we need to discuss changing the amount for opening and closing the Park

**Health & Safety**

**Linda Echard**

Councilwoman Echard stated that they did not have a formal meeting. One of the things mentioned was exploring the possibility to obtain the 5 to 10 % reduction on our insurance. Council President said it was emailed to everyone. Councilwoman Echard stated we are having some problems with our email.

**Code Enforcement Officer**

**Melvin F. Steele, Jr.**

Mr. Steele told Council that there were two permits with fees totaling \$670.00.

**Reports**

**President**

**Scott C. Sistik**

Council President stated that the Staff has given me some information on what our expenses were for the first couple of months 2010. I did a comparison from last year and there was a \$22,000 increase this year. The totals for the first two months and not all the totals are in due to billing, is \$43,600 and with a budget such as ours that is a substantial hit. We have to be careful when we prepare our budgets for the future years.

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**Mayor**

**Denise Smyda**

Mayor Smyda stated that she would like Council to think about in addition to the Ordinance we will discuss later, is when the resident on Woodmere told me that she spoke to one of the plow drivers and he said he would have to speak to his supervisor, there should be a procedure where he could have made a decision or contacted Mr. Steele to get an answer to her question.

**Agenda**

**New Business**

**A motion was made by Wilbur Bussard second by Todd Bartlow to donate \$500 to the New Stanton Senior Citizens.** The motion carried.

**A motion was made by Thomas Smith second by Todd Bartlow to donate \$100 to the Sewickley Creek Watershed Association.** The motion carried.

Mr. McGovern addressed Council about possibly transferring an inter-municipal liquor license to Quiznos so that he can sell beer at that location. There was a brief discussion.

**A motion was made by Wilbur Bussard second by Thomas Smith to advertise and hold a Public Hearing for the Transfer of a Liquor License for Mr. McGovern with the committee meetings commencing immediately after the Public Hearing on February 22, 2010 at 6:00 p.m.** The motion carried.

Council President discussed with Council the roads that were looked at for the 2010 street improvement projects.

**A motion was made by Robert Cammarata second by Todd Bartlow for Bove Engineering to prepare and advertise bids for the 2010 road projects to be opened on April 1, 2010.** The motion carried.

Council discussed all the different possibilities of what to do with Marginal Road since the project was rejected for CDBG money for the reconstruction of Marginal Road.

Council discussed the Arona Road Bridge replacement project.

Mr. Bove read a letter to Council that he would like to send to the Contractor that did the road project in 2009.

**A motion was made by Todd Bartlow second by Wilbur Bussard to have Mr. Bove send a letter to the Contractor about Thermo Village Road.** The motion carried.

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Council President told Council about the PSAB Conference and asked if anyone was interested in attending.

**A motion was made by Sue Hood second by Thomas Smith to send Scott Sistek and Wilbur Bussard for the full conference and Mel Steele to the Monday only package.** The motion carried.

Council had some discussion on the Park Maintenance Person and changing the amount of compensation.

**A motion was made by Thomas Smith second by Linda Echard to redo Resolution 2010-695 on the Park Maintenance to change the amount from \$450 a month to \$550 a month and add cleaning the restrooms at the Park.** The motion carried.

Council had an open discussion with the audience whether or not to tape record the meetings.

**A motion was made by Thomas Smith second by Sue Hood to purchase another tape recorder and use one to tape the meeting and the other one for motions and votes.** The motion carried.

**A motion was made by Sue Hood second by Wilbur Bussard approving Resolution 2010-700 appointing Denise Smyda as the Alternate Delegate to the Westmoreland County Tax Collection Committee.** The motion carried.

**A motion was made by Todd Bartlow second by Sue Hood to transfer \$6,600 allotment to the Recreation Board Bank Account.** The motion carried.

**Old Business**

Mayor Smyda stated that she would like to make the entire Borough from the months of November 1 through April 30 as no parking on the streets for snow removal. There was a discussion.

Council had a discussion on a fee schedule for the Open Records Requests.

Council President reminded Council to think about using Roberts Rules of Order or putting together one that we could use.

Council discussed the Stanmont Plan. Mr. Campfield stated he spoke to Kristin and called Dr. Edge's attorney and left a message.

Councilwoman Hood stated she has a lot of information for the newsletter and would like to have any other information in by March 15.

Councilman Cammarata stated the security system is finished and recording.

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**Announcements**

New Stanton VFD Fish Fry every Friday till April 2

Rep. Tim Krieger –Town Hall meeting – March 11, 2010 6:30 p.m. Youngwood VFD

Recreation Board Park Clean-up 10:00 a.m. March 13, 2010

Gun Bash at New Stanton VFD – March 13, 2010, at 3:00 p.m.

Kid's Easter Party – March 20 – 2 to 4 p.m. at New Stanton VFD – Lunch, Snacks,  
Easter egg hunt, Picture with Easter Bunny

WCBA – Monthly meeting – March 25, 2010, 7:00 p.m. at WCTA

WCBA – Annual banquet – April 30, 2010, 7:00 p.m. at Youngwood VFD

Ethics forms due – May 1, 2010

**Executive Session**

**Real Estate – Fire Hall**

**Litigation – Fox Dale Plan and unnamed Alley**

**A motion was made Todd Bartlow second by Robert Cammarata to go into  
executive session at 10:18 p.m.**

**A motion was made by Thomas Smith second by Linda Echard to come out of  
executive session and adjourn the meeting at 11:13 p.m.**

Respectfully submitted,

*Mary Ann Roll*

Mary Ann Roll  
Secretary