

**Borough of New Stanton Council meeting
February 4, 2010**

Council President Scott C. Sistik called the February 4, 2010 Council meeting to order at 7:00 p.m. The meeting was held at the Municipal Building, 451 North Center Avenue, New Stanton, Pennsylvania. A Prayer and the Pledge of Allegiance were recited.

Council members present were Scott C. Sistik, Todd Bartlow, Sue Hood, Thomas Smith and Linda Echard. Also present Mayor Denise Smyda, Borough Solicitor John Campfield, Borough Engineer Emil Bove, and Code Enforcement Officer Melvin F. Steele, Jr. Council members absent were Robert Cammarata, Wilbur Bussard and Junior Councilwoman Wendi Wagner

General Business

A motion was made by Sue Hood second by Thomas Smith to pay bills in the amount of \$11,671.49. The motion carried.

A motion was made by Sue Hood second by Todd Bartlow to approve the minutes from the January 21, 2010 Council meeting. The motion carried with Linda Echard abstaining.

Census Bureau

Mr. Dennis Koneffko addressed Council about the Census and thanked Council for allowing him to use our facilities for testing.

New Stanton Volunteer Fire Department

Keith Todd read the following report from the Fire Department for the month of January, 2010.

Structure Fire	2	Brush Fire	0
Misc. Fire	3	Vehicle Fire	3
Misc. Call	6	Vehicle Accident	13
False Alarm	2	Drill	1
Stand-by	0	Details	0
Total calls	30		
Turnpike	3	Avg. Men/Call	5
Total Man Hours	110.7		

Council Additions to agenda

New Business

6. Annual ad in the WCBA book
7. Pesticide class for Mel
8. Discussion on Verizon/Comcast issue

**Borough of New Stanton Council meeting
February 4, 2010**

Taxpayer & Resident Comments

Mr. Fox addressed Council about spending Borough money wisely and consider a cost benefit analysis of the department and see if it would be beneficial to privatize the maintenance department; you could then write one check each month instead of many. Just something to think about.

Mr. Bailey asked what the Citizens Bank charges are and if there is a brief overview of that they are for. I see that the Fish Fry is mentioned on the agenda and that is a good thing but I was wondering if the sign that is at the end of Post and Center Avenues could be moved back just a bit so that you can see pulling out onto Center Avenue. Mrs. Bailey said it is everybody who puts a sign up there.

Administrative Reports

Code Enforcement Officer

Melvin F. Steele, Jr.

Mr. Steele said we had three permits with a total of \$730.00 in Borough fees.

Solicitor

John Campfield

Mr. Campfield said under new business the resolutions that you have that deal with the Ordinance that you are going to consider later for the Fire Inspections are not stated quite correctly. There is no change in the fee structure or increase, this is to separate those fees that fall under the Uniform Construction Code from those fees that deal with inspections under the Fire Code.

Mr. Campfield said I want to bring Council up to date on Stanmont. Mr. Bove and I placed a conference call to Dr. Edge's office and attempted to speak with Kristen who is the normal contact person. We were not able to talk to her and she has not returned a call to me or to Mr. Bove. I think we should give them a couple of days to respond and if they do not then I will get back to Council with my recommendations.

Engineer

Emil Bove

Mr. Bove said most of my report will be coming up with the building and the Fire Hall.

Committee Reports

Finance

Scott C. Sistik

Council President read the following financial reports.

**Borough of New Stanton Council meeting
February 4, 2010**

December Financial Report

Checkbook	\$505,570.58
Savings	213,403.71
Taxes	66,621.71

January Financial Report

Checkbook	\$469,076.29
Savings	211,866.30
Taxes	7,493.98

Council President Scott Sitek said in our committee we discussed the proposition of moving with a newsletter for the Borough and trying to get that started at least one in the Spring. Sue Hood has volunteered to head up that endeavor; there is approximately \$3,000 in the budget for this project and I would like to have that money released so that we may move forward and get started with the project. Anything that the Borough sees that could be used in the newsletter please give that information to Sue. We are hoping to have this newsletter out by Easter.

A motion was made by Todd Bartlow second by Thomas Smith to make \$3,000 available for the Borough newsletter. The motion carried.

Council President said we are continuing to work on getting more information for the website. One of the things that we talked about was getting some policies and approvals in place and work toward getting a page out there for the Recreation Board and a few other issues and they will be handled on an individual basis.

Public Works

Wilbur Bussard

Council President said Councilman Bussard is the chairman and he is not here this evening and in his place Robert Cammarata is handling that information, he is also not here this evening so I will give the report and they have a few requests for Council to consider. The first request is the need for Public Works to come in and punch the clock that they are doing now at the Borough office. There was some discussion about Public Works punching the time clock.

A motion was made by Thomas Smith second by Linda Echard to take the extra time clock and install it at Public Works and eliminate punching in and out for lunch and if it is abused then it goes back. The motion carried.

Council President said this is a requirement that the State requires and we do not have this and it is a medical card. All the drivers are required to have a medical card. There was some discussion about where they need to go for their physical.

**Borough of New Stanton Council meeting
February 4, 2010**

A motion was made by Sue Hood second by Thomas Smith for the requirement of a medical card by all Public Works Employees. The motion carried.

Council President said this is something that would involve only the two Laborers positions on the Public Works crew and this program is in place in Youngwood Borough. During winter months with snow removal, in an effort to curtail some overtime would be to have the two Laborers positions start at 5:00 a.m. which would be their regular start time for winter months. There was some discussion about the start time for the two Public Works Laborers.

A motion was made by Thomas Smith second by Todd Bartlow that it is Mel's call to start the Laborer 1st Class and Laborer 2nd Class at 5:00 a.m. or earlier then after eight hours if snow event is over then they go home. The motion carried.

Council President said Rob has been working on a weekly work schedule and he is going to work on a sign survey and a road survey.

Park & Recreation

Sue Hood

Councilwoman Sue Hood said that some members of the Recreation Board were at our meeting and some things that they would like to see and that would be putting bigger grills in each pavilion and put the smaller ones throughout the Park, they discussed building a top level on the concession stand, they would like to put a temporary structure in the pitching cage for the pitching machine. Mr. Steele said there is pitching machine that is being stored up at Public Works.

Councilwoman Sue Hood said we were talking about the newsletter earlier and if anybody has any ideas or suggestions please give it to Mary Ann or Anita and they will give it to me.

Health & Safety

Linda Echard

Councilwoman Echard said when we met on January 25, Health & Safety is a relatively new committee and it has not been very active but we hope to change that as we proceed with it. The mission of this committee is to serve the residents, patrons, and employees of New Stanton Borough by providing a safe, physical environment promoting safe practices for the benefit of all stakeholders. Some of the things that we would like to entertain and possibly implement in the future would include such items as CPR training for our employees etc. At the State level October is designated as Safety Month.

A motion was made by Linda Echard second by Todd Bartlow adopting October as Community Safety Month in New Stanton. The motion carried.

Mr. Bove told Council that the MS4 annual report is due in June but the end report is due March 10 of this year. I will need any reports from Mary Ann and or Mel of

**Borough of New Stanton Council meeting
February 4, 2010**

any activity. Part of the MS4 reporting is community involvement and that is one reason why we try and make this part of the meeting.

Mayor

Denise Smyda

Mayor Smyda said I have been going to school to learn a little bit about local government and one of the classes was on Human Resources and I asked them about contracts with Regional Police and I was told to contact the DCED and I downloaded a study program on Regional Police in Pennsylvania. Basically what I found out was that the DCED will do a feasibility study for the communities, all we need to do is turn in a letter of intent which I would like to present to you this evening. This letter of intent lets them know that you are interested in having a feasibility study done. I have contacted Mayor Derco of Youngwood and Mayor Brigode of Hunker. I have not heard from Mayor Brigode. I spoke to Ron Stern in Harrisburg who is the person who runs this program for the DCED about getting together with the Mayors and one Councilperson so that he can explain what this program is about and how it works. There was a little more discussion on the project.

A motion was made by Todd Bartlow second by Sue Hood to send a letter of intent to the DCED for Regional Police Feasibility Study. The motion carried.

Mayor Smyda said I was also handed a pamphlet on Knowing Codes. The Boroughs class is offered on February 10, 2010, at CCAC in Pittsburgh for a fee of \$10.00.

Mayor Smyda said I would also like to thank the office staff and Public Works for some phone calls that I have received from some residents.

Mayor Smyda said I would like to discuss the newspaper article. I listened to the tape and am a little disappointed. When I read the article, I thought it was a good article and the statements that I made were clear that when he quoted me he was correct. I did not make any opinions noted. I did not know that I was part of a disgruntled group, but I don't mind that. I apologize to any of you who were upset but I did not appreciate being talked about when I was not present. I thought we had a little more integrity than that. Thank you.

Council President said the class that she had sent down is a Know your Codes Roundtable discussion class. If anyone is interested in attending this class, it is next Wednesday, February 10, 2010 from 5:00 p.m. to 7:00 p.m.

C.O.G.

Denise Smyda

Mayor Smyda said that their first meeting if February 23, 2010 at 1:00 p.m. and I am not able to attend so I don't have anything from them.

Agenda

**Borough of New Stanton Council meeting
February 4, 2010**

A motion was made by Todd Bartlow second by Sue Hood to send John Rhoades to a free class on the Principle's of Paving in Hempfield on March 10, 2010. The motion carried.

A motion was made by Sue Hood second by Linda Echard to send Mary Ann & Anita to a class for Municipal Secretaries at a cost of \$80.00 each at the Day's Inn in Butler. The motion carried.

Mr. Campfield explained a little bit about the Fire Code Ordinance and the two resolutions that go along with it.

A motion was made by Thomas Smith second by Sue Hood to adopt Ordinance #2010-234 on the Fire Code. The motion carried.

A motion was made by Thomas Smith second by Sue Hood to adopt Resolution # 2010-697 on the annual fire inspection fees. The motion carried.

A motion was made by Todd Bartlow second by Thomas Smith adopting Resolution # 2010-698 amending the Uniform Construction Code fee schedule to remove the annual fire inspections from that schedule. The motion carried.

A motion was made by Sue Hood second by Todd Bartlow for a ¼ page ad in the Westmoreland County Borough's Association Annual Book at a cost of \$45.00. The motion carried.

A motion was made by Sue Hood second by Todd Bartlow to send Mel to a pesticide class in Greensburg on March 4, 2010 for a fee of \$10.00. The motion carried.

Assistant Secretary Anita Hoffman addressed Council about the Verizon DSL/Comcast issue. There was a brief discussion.

A motion was made by Thomas Smith second by Todd Bartlow to table the decision on whether or not to switch from Verizon to Comcast for phone and internet service at the Borough office until the March 4, 2010 meeting. The motion carried.

Heating, Insulation, Lean-To, & Floor/Storage Building

There was a lengthy discussion on the heating, insulation, lean-to and floor of the storage building. After the discussion Council decided not to do anything on the heating and insulation.

A motion was made by Thomas Smith second by Todd Bartlow to award the floor and Lean-To to Scottdale Builders for a total bid of \$22,101.00. The motion carried with Scott Sistik abstaining.

**Borough of New Stanton Council meeting
February 4, 2010**

A motion was made by Todd Bartlow second by Thomas Smith to reject all A bids which was for the insulation. The motion carried with Scott Sistik abstaining.

A motion was made by Todd Bartlow second by Sue Hood to notify the Companies that sent in quotes on the heating that we are not doing the heating at this time. The motion carried.

A motion was made by Thomas Smith second by Todd Bartlow to approve Resolution # 2010-699 on increasing the fee that the Tax Collector can charge for a Tax Certification from \$10.00 to \$20.00. The motion carried with Linda Echard abstaining.

Announcements

1. New Stanton VFD Fish Fry begins February 19 then every Friday until April 2
2. Kid's Easter Party March 20, 2010, 2-4 p.m. New Stanton VFD-Lunch, snacks, Easter egg hunt, Pictures with Easter Bunny
3. Ethics Forms due May 1, 2010

**Executive Session
Real Estate-Fire Hall**

A motion was made by Todd Bartlow to into executive session at 8:58 p.m.

A motion was made by Thomas Smith to come out of executive session at 9:44 p.m.

A motion was made by Todd Bartlow to adjourn the meeting at 9:44 p.m.

Respectfully submitted,

Mary Ann Roll

Mary Ann Roll
Secretary